



Small & Medium
Enterprises
Development
Agency of
Nigeria

EXPRESSION OF INTEREST AND INVITATION TO TENDER

INTRODUCTION

The Federal Government of Nigeria has earmarked funds for the execution of Zonal Empowerment Projects under the 2019 Zonal Intervention Appropriation Act. Consequently, the Agency is inviting Expression of Interest (EOI) for Consultancy services as well as Technical and Financial Bids from competent Firms/Contractors for the following programmes:

CATEGORY A: SERVICES

EXPRESSION OF INTEREST (EOI)

S/N	PROGRAMME	DESCRIPTION	LOT NO.	LOCATION
1	ENTREPRENEURSHIP DEVELOPMENT TRAINING	The programme exposes potential entrepreneurs to the rudiments of starting and managing their businesses. It has the potential to train and facilitate the establishment of new businesses and the expansion of existing enterprises.	Lot 1	THE SIX LGAs OF TARABA NORTH SENATORIAL DISTRICT, TARABA STATE.
			Lot 2	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			Lot 3	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
			Lot 4	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI
			Lot 5	ABUJA MUNICIPAL AREA COUNCIL OF THE FCT
			Lot 6	KWALI AREA COUNCIL OF THE FCT
			Lot 7	ABAJI AREA COUNCIL OF THE FCT
			Lot 8	KUJE AREA COUNCIL OF THE FCT
			Lot 9	BWARI AREA COUNCIL OF THE FCT
			Lot 10	GWAGWALADA AREA COUNCIL OF THE FCT
			Lot 11	BADE LGA OF YOBE STATE
			Lot 12	NGURU LGA OF YOBE STATE
			Lot 13	MACHINA LGA OF YOBE STATE
			Lot 14	JAKUSKO LGA OF YOBE STATE
			Lot 15	KARASUWA LGA OF YOBE STATE
			Lot 16	YUSUFARI LGA OF YOBE STATE
			Lot 17	NNEWI
			Lot 18	SOUTHERN IJAW LGA, SOUTHERN IJAW FEDERAL CONSTITUENCY, BAYELSA STATE
			Lot 19	OBALIKU/OBUDU/BEKWARRA FEDERAL CONST. CROSS RIVER STATE
			Lot 20	AMUWO ODOFIN FEDERAL CONSTITUENCY, LAGOS STATE
2	SKILL ACQUISITION TRAINING	The programme aims to facilitate start-up of Micro, Small and Medium Enterprises and equally support existing businesses by availing participants with relevant skills that would place them in proper perspective for profitability and competitiveness.	Lot 21	FUNTUA/DANDUME FED CONSTITUENCY, KATSINA STATE
			Lot 22	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			Lot 23	ODUKPANI IN CROSS RIVER SOUTH SENATORIAL DISTRICT, CROSS RIVER STATE.
			Lot 24	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE
			Lot 25	NGURU LGA, YOBE STATE
			Lot 26	GASHUA LGA, YOBE STATE
			Lot 27	JAKUSKO LGA, YOBE STATE
			Lot 28	DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY, KANO STATE.
3	SUPPORT PROGRAMME FOR AILING ENTERPRISES	The Programme is geared towards assisting ailing enterprises to overcome their challenges.	Lot 29	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			Lot 30	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE
4	OTHER ENTERPRISE SUPPORT SERVICES	The aim is to provide beneficiaries/existing enterprises with business support services, nudge individual MSMEs into formal registered groups, and offer counselling, mentoring and other ancillary services.	Lot 31	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			Lot 32	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE
5	POST SEASONAL INTERVENTION PROGRAMME	A programme, designed to assist rural farmers acquire necessary skills and knowledge required to reduce post-harvest	Lot 33	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			Lot 34	TAI LGA OF ELEME/OYIGBO/TAI FEDERAL CONSTITUENCY, RIVERS STATE

	losses/wastages, etc and facilitating farmers linkages to resources required for their growth and development.		
6. MSMEs MASS REGISTRATION PROJECT (MMRP) (CAPITAL PROJECT)	The Project which will be run in phases will facilitate the development of a comprehensive database for MSMEs to be referred to as MSMEs Mass Registration Project (MMRP) leading to the creation of a unique SMEDAN identification Number (USIN) which would be peculiar to each MSME.	Lot 35	SMEDAN HEADQUARTERS

SUBMISSION OF EOI

CATEGORY A: The prequalification documents should be sealed in an envelope and clearly marked '**Expression of Interest**'. The name of the company, programme and Lot no. should be boldly written on the reverse side of the envelope and should be dropped in a box at the Agency's Training Room located at the ground floor. The deadline for submission is **12:00 noon on Monday, 9th September, 2019** and would be publicly opened immediately after the deadline for submission at **12:00 noon on Monday, 9th September, 2019** No. 35, Port Harcourt Crescent Garki, Area 11, Abuja.

CATEGORY B: SMALL WORKS AND GOODS

S/N	DESCRIPTION OF WORKS	LOT NO.	LOCATION
7	CONSTRUCTION OF SOLAR POWERED STREET LIGHT	Lot 36	AIYETORO GBEDE, IJUMU LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE.
	CONSTRUCTION OF MOTORISED BOREHOLE	Lot 37	AGBAJA, LOKOJA LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE.
		Lot 38	AIYETORO GBEDE, IJUMU LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE.
		Lot 39	OKE-KOKO, KABBA/BUNU LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE.
		Lot 40	ISANLU, YAGBA EAST LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE.
		Lot 41	EJUKU, MOPAMURO LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE.
	CONSTRUCTION AND FURNISHING OF THREE (3) CLASSROOM BLOCKS EACH WITH TOILETS	Lot 42	7LGAs: DAMATURU LGA; GUJUBA LGA; GULANI LGA; GEIDAM LGA; BUSARI LGA; TARMUMA LGA AND YUNUSARI LGA OF YOBE EAST SENATORIAL DISTRICT, YOBE STATE.
	CONSTRUCTION OF COMMUNITY HALL	Lot 43	DAMATURU LGA; GUJUBA LGA; GULANI LGA; GEIDAM LGA; BUSARI LGA; TARMUMA LGA AND YUNUSARI LGA OF YOBE EAST SENATORIAL DISTRICT, YOBE STATE.
	CONSTRUCTION OF ICT CENTRE	Lot 44	BIRININ KEBBI, KEBBI STATE
	DRILLING OF BOREHOLES AND OVERHEAD TANKS	Lot 45	KALGO LGA, KEBBI STATE
		Lot 46	BUNZA LGA, KEBBI STATE
		Lot 47	ALIERO LGA, KEBBI STATE
		Lot 48	JEGA LGA, KEBBI STATE
		Lot 49	MAIYAMA LGA, KEBBI STATE
		Lot 50	GWANDU LGA, KEBBI STATE
	DRILLING OF BOREHOLES AT DIFFERENT LOCATIONS	Lot 51	KOKO BESSE LGA, KEBBI STATE
	DRILLING OF BOREHOLES AT DIFFERENT LOCATIONS	Lot 52	KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE
	COMPLETION OF 10NOS CULVERTS	Lot 53	JAKUSKO, NGURU AND BADE LGAs IN YOBE NORTH SENATORIAL DISTRICT, YOBE STATE
	CONSTRUCTION OF HEALTH CARE CENTRE	Lot 54	AIYETORO IN AKOKO-EDO FEDERAL CONSTITUENCY, EDO STATE
	FENCING/LANDSCAPING/PROVISION OF POWER GENERATING SET FOR WELLNESS CENTRE	Lot 55	AKOKO-EDO FEDERAL CONSTITUENCY, EDO STATE
CONSTRUCTION OF 4 BLOCK OF CLASS ROOMS	Lot 56	ST PETERS ANGLICAN CHURCH PRIMARY SCHOOL OGIDAN OWOODE LGA, OGUN STATE	
RENOVATION OF A BLOCK OF CLASSROOMS	Lot 57	ABEOKUTA NORTH LOCAL GOVERNMENT PRIMARY SCHOOL (ANLG PRIMARY SCHOOL) IMALA, ABEOKUTA NORTH LGA, OGUN STATE	
RENOVATION OF IBARA ORILE PRIMARY SCHOOL	Lot 58	IBARA ORILE ABEOKUTA NORTH LGA, OGUN STATE	
RENOVATION OF OKE-ONA UNITED PRIMARY SCHOOL	Lot 59	IBEREKODO ABEOKUTA NORTH LGA, OGUN STATE	
CONSTRUCTION & EQUIPPING OF SKILL ACQUISITION CENTRE	Lot 60	YABO/SHAGARI FED CONSTITUENCY, SOKOTO STATE	
CONSTRUCTION AND FURNISHING OF A BLOCK OF 3 CLASSROOMS	Lot 61	DUTSINMA/KURFI FED CONSTITUENCY, KATSINA STATE	
SUPPLY & INSTALLATION OF SOLAR STREET LIGHTS FOR SMS ENTERPRENEUSHIP DEVELOPMENT	Lot 62	SHINKAFI/ZURMI FED CONSTITUTENCY, ZAMFARA STATE	
CNSTRUCTION OF HAND PUMPS IN SKILLS	Lot 63	SHINKAFI/ZURMI FED CONSTITUENCY, ZAMFARA STATE	

ACQUISITION CENTRES			
	GOODS/EQUIPMENT/MACHINERY	LOT NO.	LOCATION
8	STRATEGIC EMPOWERMENT PROGRAMME (The programme aims at providing empowerment to Micro, Small and Medium Enterprises (MSMEs) across the country)	Lot 64	THE SIX LGAs OF TARABA NORTH SENATORIAL DISTRICT, TARABA STATE.
		Lot 65	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
		Lot 66	ANIOCHA NORTH, DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
		Lot 67	ANIOCHA SOUTH, DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
		Lot 68	IKA NORTH-EAST, DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
		Lot 69	IKA SOUTH, DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
		Lot 70	NDOKWA EAST, DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
		Lot 71	NDOKWA WEST, DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
		Lot 72	OSHIMILI NORTH, DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
		Lot 73	OSHIMILI SOUTH, DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
		Lot 74	UKWUANI, DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
		Lot 75	JALINGO, TARABA NORTH SENATORIAL DISTRICT, TARABA STATE.
		Lot 76	YORRO, TARABA NORTH SENATORIAL DISTRICT, TARABA STATE.
		Lot 77	ZING, TARABA NORTH SENATORIAL DISTRICT, TARABA STATE.
		Lot 78	LAU, TARABA NORTH SENATORIAL DISTRICT, TARABA STATE.
		Lot 79	ARDO-KOLA, TARABA NORTH SENATORIAL DISTRICT, TARABA STATE.
		Lot 80	KARIM-LAMIDO, TARABA NORTH SENATORIAL DISTRICT, TARABA STATE.
		Lot 81	BAKASSI/CALABAR IN CROSS RIVER SOUTH SENATORIAL DISTRICT, CROSS RIVER STATE
		Lot 82	KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE
		Lot 83	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE
		Lot 84	ABUJA MUNICIPAL AREA COUNCIL OF THE FCT
		Lot 85	KWALI AREA COUNCIL OF THE FCT
		Lot 86	ABAJI AREA COUNCIL OF THE FCT
		Lot 87	KUJE AREA COUNCIL OF THE FCT
		Lot 88	BWARI AREA COUNCIL OF THE FCT
		Lot 89	GWAGWALADA AREA COUNCIL OF THE FCT
		Lot 90	BADE, NGURU, MACHINA AND YUSUFARI EMIRATE COUNCIL OF YOBE STATE
		Lot 91	FUNTUA/DANDUME FEDERAL CONSTITUENCY, KATSINA STATE.
		Lot 92	DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY, KANO STATE.
		Lot 93	KANKARA/FASKARI/SABUWA FEDERAL CONSTITUENCY KATSINA STATE.
Lot 94	ORON, MBO, OKOBO, UDUNG UKO & URUE OFFONG- ORUKO FEDERAL CONSTITUENCY, AKWA		
Lot 95	OBANLIKU/OBUDU/BEKWARRA FEDERAL CONSTITUENCY, CROSS RIVER STATE		
Lot 96	OGORI LOCAL GOVERNMENT AREA		
Lot 97	MUSHIN 11 FEDERAL CONSTITUENCY LAGOS STATE		
Lot 98	LAGOS MAINLAND FEDERAL CONSTITUENCY LAGOS STATE		
Lot 99	KAGA/GUBIO /MAGUMERI FED. CONST., BORNO STATE		
Lot 100	YAURI/ NGASKI/SHANGA FED. CONSTITUENCY, KEBBI STATE		
Lot 101	BODINGA/DANGE SHUNI/TURETA FED CONSTITUENCY, SOKOTO STATE		
Lot 102	TASHAR TAKATUKU BODINGA IN BODINGA/DANGE SHUNI/TURETA FED CONSTITUENCY, SOKOTO STATE		
Lot 103	SHUNI, AT BODINGA/DANGE SHUNI/TURETA FEDERAL CONSTITUENCY, SOKOTO STATE		
Lot 104	OBALIKU/OBUDU/BEKWARRA FEDERAL CONST. CROSS RIVER STATE		
9	SUPPLY OF SEWING MACHINES	Lot 105	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
		Lot 106	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
		Lot 107	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE
		Lot 108	SHINKAFI/ZURMI FEDERAL CONSTITUENCY, ZAMFARA STATE.
		Lot 109	JEGA/ALEIRO FEDERAL CONSTITUENCY, KEBBISTATE.
		Lot 110	DUTSE/KIYAWA, MIGA/JAHUN, GUMEL/GAGARAWA/SULE, GARKI/BUBARA, KAUGAMA/MALAM MADORI AND GWARAM FEDERAL CONSTITUENCIES, KATSINA STATE.
		Lot 111	ORON, MBO, OKOBO, UDUNG UKO & URUE OFFONG- ORUKO FEDERAL CONSTITUENCY, AKWA IBOM STATE
		Lot 112	GAMAWA FED. CONST., BAUCHI STATE.
		Lot 113	KAGA/ GUBIO /MAGUMERI FED. CONST., BORNO STATE
		Lot 114	KAZAURE/RONI/GWIWA/YANKWASHI FED CONSTITUENCY, JIGAWA STATE
		Lot 115	KAURA FED CONS. KADUNA STATE

10	SUPPLY OF MOTORCYCLES	Lot 116	GOMBE SOUTH SENATORIAL DISTRICT, GOMBE STATE.
		Lot 117	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
		Lot 118	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
		Lot 119	ELEVEN (11) LOCAL GOVERNMENT AREAS OF KATSINA SOUTH SENATORIAL DISTRICT.
		Lot 120	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE
		Lot 121	DUTSE/KIYAWA, MIGA/JAHUN, GUMEL/GAGARAWA/SULE, GARKI/BUBARA, KAUGAMA/MALAM MADORI AND GWARAM FEDERAL CONSTITUENCIES, KATSINA STATE.
		Lot 122	ZAKI FED. CONSTITUENCY, BAUCHI STATE.
		Lot 123	JALINGO/YORO/ZING FED. CONSTITUENCY, TARABA STATE
		Lot 124	KAURA FEDERAL CONSTITUENCY, KADUNA STATE
		Lot 125	SABON GARI, ZARIA AND KADUNA NORTH FEDERAL CONSTITUENCIES, KADUNA STATE
		Lot 126	ABEOKUTA SOUTH FEDERAL CONSTITUENCY, OGUN STATE.
		Lot 127	OKENE /OGORI-MAGONGO FEDERAL CONSTITUENCY, KOGI STATE
		Lot 128	GARKI/ BABURA FEDERAL CONSTITUENCY JIGAWA STATE
		Lot 129	GAMAWA FED. CONST., BAUCHI STATE.
		Lot 130	DUTSE/KIYAWA FED CONSTITUENCY, JIGAWA STATE
		Lot 131	KAZAURE/RONI / GWIWA/YANKWASHI FED CONSTITUENCY, JIGAWA STATE
		Lot 132	ZANGO / BAURE FED. CONST., KATSINA STATE
Lot 133	KAURA FED CONS, OF KADUNA STATE		
Lot 134	MASHI/DUTSI FED CONSTITUENCY, KATSINA STATE		
Lot 135	BATSARI /SAFANA/DANMUSA FED CONSTITUENCY, KATSINA STATE		
Lot 136	KANKARA/ FASKARI /SABUWA FED CONSTITUENCY, KATSINA STATE		
11	SUPPLY OF TRICYCLES	Lot 137	GOMBE SOUTH SENATORIAL DISTRICT, GOMBE STATE.
		Lot 138	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
		Lot 139	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
		Lot 140	KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE
		Lot 141	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE
		Lot 142	YOBE NORTH SENATORIAL DISTRICT, YOBE STATE
		Lot 143	ISIALANGWA NORTH/SOUTH FEDERAL CONSTITUENCY OF ABIA STATE.
		Lot 144	LAWANTI BORNO STATE
		Lot 145	DUTSE/KIYAWA FED CONSTITUENCY, JIGAWA STATE
Lot 146	MASHI/DUTSI FED CONSTITUENCY, KATSINA STATE		
12	SUPPLY OF COMPUTERS	Lot 147	TITCOMBE COLLEGE, EGBE, YAGBA WEST LGA, KOGI WEST SENATORIAL DISTRICT, KOGI STATE.
13	SUPPLY OF WATER PUMPS	Lot 148	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
		Lot 149	ELEVEN (11) LOCAL GOVERNMENT AREAS OF KATSINA SOUTH SENATORIAL DISTRICT.
		Lot 150	KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE
		Lot 151	KAGA/ GUBIO /MAGUMERI FED. CONST., BORNO STATE
14	SUPPLY OF GRINDING MACHINES	Lot 152	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
		Lot 153	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE
		Lot 154	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE
		Lot 155	YOBE NORTH SENATORIAL DISTRICT, YOBE STATE
		Lot 156	YAUDRA, PLATEAU STATE
		Lot 157	KAGA/ GUBIO /MAGUMERI FED. CONST., BORNO STATE
15	SUPPLY OF VULCANIZING MACHINES	Lot 158	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
16	SUPPLY OF DEEP FREEZERS	Lot 159	LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
17	SUPPLY OF FERTILIZER	Lot 160	ELEVEN (11) LOCAL GOVERNMENT AREAS OF KATSINA SOUTH SENATORIAL DISTRICT.
		Lot 161	YAURI/ NGASKI/SHANGA FED. CONSTITUENCY, KEBBI STATE
18	SUPPLY OF GENERATORS	Lot 162	ABEOKUTA SOUTH FEDERAL CONSTITUENCY, OGUN STATE.
19	SUPPLY OF VEHICLES	Lot 163	(BADAGRY) IN LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
		Lot 164	(AGEGE) IN LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE.
		Lot 165	(MUSHIN) IN LAGOS WEST SENATORIAL DISTRICT, LAGOS STATE
		Lot 166	DUTSE/KIYAWA FED. CONSTITUENCY, JIGAWA STATE
		Lot 167	FUNTUA/DANDUME FED CONSTITUENCY, KATSINA STATE

CATEGORY B (Invitation to Tender): Two (2) Technical requirements should be packaged in sealed envelopes and clearly marked '**Technical Bid**'. The financial bid should be sealed in a separate envelope and clearly marked '**Financial Bid**'.

The two (2) envelopes should be put into a bigger envelope and clearly marked **Invitation to Tender**.

The name of the company, programme and Lot number should be boldly written on the reverse side of all the envelopes. **(All documents should be in RING BINDING).**

All documents should be addressed to:

The Secretary Tenders Board

**Small and Medium Enterprises Development Agency of Nigeria (SMEDAN)
No. 35, Port Harcourt Crescent,
Garki, Area 11, Abuja.**

and should be dropped in a box at the Agency's Training Room located at the ground floor. The deadline for submission of Category B is **12:00** noon on **Monday, 7th October 2019** and would be publicly opened immediately after the deadline for submission at **12:00** noon on **Monday, 7th October 2019** at No. 35, Port Harcourt Crescent Garki, Area 11, Abuja.

COLLECTION OF TENDER DOCUMENTS (WORKS & GOODS)

Interested firms are to collect bid documents from the Secretary, Tenders Board upon presentation of evidence of payment of a non-refundable tender fee of **Ten Thousand Naira (N10,000)** per lot in favour of SMEDAN by using the Central Bank of Nigeria (CBN) payment gateway platform that can be accessed from the REMITA website at www.remita.net

- a. Click "Pay Federal Government Agency"
- b. Enter "SMEDAN" as the name of MDA and select the service type (Tender Fee)
- c. Enter amount N10,000
- d. Submit to generate a Remita Retrieval Reference (RRR), a unique payment reference for your transaction.
- e. This unique code should be presented at any of this payment Channels:
 1. At any branch of any commercial bank nation wide
 2. With debit/credit cards (MasterCard, Verve, Visa)
 3. Your interment banking site
 4. Digital wallet/Mobile money
 5. Your Remita Profile for registered Remita Users
- f. Select your preferred payment channels to make payment
If you have any inquiry or complaint, kindly contact our helpdesk via telephone or Email.

REQUIREMENTS FOR CATEGORIES A & B

- a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- b. Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2019;
- c. Evidence of current Pension Compliance Certificate valid till 31st December, 2019;
- d. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2019;
- e. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2019;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/1/2020 or valid Certificate issued by BPP.
- g. Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Small & Medium Enterprises Development Agency of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- h. Company's Audited Accounts for the last three (3) years - 2016, 2017, 2018;
- i. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (**in case of construction: COREN, QSRBN, ARCON, CORBON etc.**);
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- l. List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- m. **For ICT jobs:** Evidence of accreditation by Computer Registration Council of Nigeria and National Information Technology Development Agency (NITDA)
- n. **For Training:** Evidence of accreditation by Centre for Management Development (CMD)
- o. **For Vehicles:** Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicles.
- p. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names, Phone Numbers and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

The venue for opening is at:

**Small and Medium Enterprises Development Agency of Nigeria (SMEDAN)
(Training Room)
No. 35, Port Harcourt Crescent,
Garki, Area 11, Abuja.**

ADDITIONAL INFORMATION:

- i. Copy of evidence of payment (SMEDAN RECEIPT) should be included in the submission (Category B: Goods & Works)
- ii. No Company/Firm should bid for more than two (2) Lots;
- iii. Bidders or their representatives and other interested organizations/general public are by this notice invited to witness the opening.
- iv. **Category A:** Only Shortlisted firms will be invited at a later date for collection of Request for Proposal.
- v. **Category B:** Only pre-qualified bidders at Technical Evaluation will be invited at a later date for Financial Bid Opening, while financial bids of unsuccessful bidders will be returned un-opened.
- vi. Late submission will be returned un-opened.
- vii. Bidders shall be responsible for all expenses incurred in the preparation of their Bids.
- viii. Failure to satisfactorily fulfill the conditions as requested above will result to the invalidation of such tender.
- ix. SMEDAN reserves the right to verify the authenticity of claim(s) made by any tendering company.
- x. SMEDAN shall reserve the right to reject any submission based on unverifiable Information.
- xi. Please note that this exercise places no commitment on SMEDAN nor establishes any legal relationship whatsoever.
- xii. SMEDAN is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007
- xiii. The Agency's website, email address and phone number are as follows:

E-mail address: info@smedan.gov.ng
alim@smedan.gov.ng

Website: www.smedan.gov.ng
Tel: 08033544630

**SIGNED
MANAGEMENT**