



EXPRESSION OF INTEREST AND INVITATION TO TENDER



Small & Medium Enterprises Development Agency of Nigeria

INTRODUCTION

The Federal Government of Nigeria has earmarked funds for the execution of **ZONAL INTERVENTION PROJECTS** under the 2021 Appropriation Act. Consequently, the Agency is inviting Expression of Interest (EOI) for Consultancy Services as well as Technical and Financial Proposals from competent Firms/Contractors for the following programmes:

CATEGORY A: SERVICES

S/N	PROGRAMME	DESCRIPTION	LOT NO.	LOCATION
1	SKILL ACQUISITION TRAINING	The programme aims to facilitate start-up of Micro, Small and Medium Enterprises and equally support existing businesses by availing participants with relevant skills that would place them in proper perspective for profitability and competitiveness.	1	SELECTED COMMUNITIES IN EKITI CENTRAL SENATORIAL DISTRICT, EKITI STATE
			2	AMUWO-ODOFIN FEDERAL CONSTITUENCY, LAGOS STATE
			3	EPE FEDERAL CONSTITUENCY, LAGOS STATE
			4	CROSS RIVER NORTH SENATORIAL DISTRICT, CROSS RIVER STATE.
2	ENTREPRENEURSHIP DEVELOPMENT TRAINING	The programme exposes potential entrepreneurs to the rudiments of starting and managing their businesses. It has the potential to train and facilitate the establishment of new businesses and the expansion of existing enterprises.	5	ENUGU NORTH SENATORIAL DISTRICT OF ENUGU STATE
			6	GRADUATES/BOOT CAMP
			7	OBANLIKU/OBUDU/ BAKWARRA FEDERAL CONSTITUENCY, CROSS RIVER STATE.
			8	OGBOMOSHO NORTH/SOUTH AND ORIRE FEDERAL CONSTITUENCY, OYO STATE
			9	AKOKO SOUTH EAST AND SOUTH WEST FEDERAL CONSTITUENCY, ONDO STATE
			10	OSUN EAST SENATORIAL DISTRICT, OSUN STATE.
3	POST SEASONAL INTERVENTION PROGRAMME	A programme, designed to assist rural farmers acquire necessary skills and knowledge required to reduce post-harvest losses/wastages, etc and facilitating farmers linkages to resources required for their growth and development.	11	YOUTH IN DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY OF KANO STATE
			12	WOMEN IN DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY OF KANO STATE
			13	YOBE NORTH
			14	BORNO CENTRAL SENATORIAL DISTRICT
4	MEDICAL OUTREACH	To offer medical services to members of the community	15	OHAOZARA, ONICHA, AND IVO LOCAL GOVERNMENT AREAS, EBONYI STATE.
5	MONITORING & RESULT MEASUREMENT OF SMEDAN 2021 ZONAL INTERVENTION PROGRAMMES	The Agency is requesting competent and experienced consultants to assist in providing independent M&E in all the Agency's Zonal Intervention Programmes across the Country	16	SOUTH-EAST GEO-POLITICAL ZONE
			17	NORTH-EAST GEO-POLITICAL ZONE
			18	SOUTH-WEST GEO-POLITICAL ZONE
			19	NORTH-WEST GEO-POLITICAL ZONE
			20	SOUTH-SOUTH GEO-POLITICAL ZONE
			21	NORTH-CENTRAL GEO-POLITICAL ZONE

SUBMISSION OF EOI FOR SERVICES

CATEGORY A: One (1) copy of spiral bound pre-qualification documents should be sealed in an envelope and clearly marked 'Expression of Interest'. The name of the company, programme and Lot number should be boldly written on the reverse side of the envelope and should be dropped in a box at the Agency's Training Room located at the ground floor. The closing date for the submission is **12:00 noon on Monday, 12th April, 2021** and would be virtually opened immediately following the closing on Monday, 12th April, 2021 at **12:00 noon**. No Payment is required for EOI.

REQUIREMENTS FOR EOI

- Evidence of Certificate of Incorporation by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- Memorandum and Articles of Association
- Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2021;
- Evidence of current Pension Compliance Certificate valid till 31st December, 2021;
- Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2021;
- Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2021;
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/01/2022 or valid Certificate issued by BPP.
- Evidence of Original Equipment Manufacturer (OEM)/Representative for the procurement of equipment;
- Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Small & Medium Enterprises Development Agency of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- For ICT projects: Evidence of accreditation by Computer Registration Council of Nigeria and (NITDA)
- For Training: Evidence of accreditation by Centre for Management Development (CMD)
- All profiles must be bound with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC), Contact Address, Mobile Telephone Number, and e-mail address. The Letterhead Paper must bear the Names, Phone Numbers and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

CATEGORY B: SMALL WORKS AND GOODS

S/N	DESCRIPTION OF WORKS	LOT NO.	LOCATION
6	ONGOING CONSTRUCTION OF ACDC COMPREHENSIVE HOSPITAL	22	AGO-IWOYE (OGUN STATE)
	SUPPLY AND INSTALLATION OF TRANSFORMER AT AGO-IWOYE SECONDARY SCHOOL HOST COMMUNITY	23	ALONG IMODI-MOSAN ROAD, AGO-IWOYE, OGUN STATE
	PROVISION OF SOLAR STREET LIGHT	24	MADAGALI/ MICHIKA LGA, ADAMAWA STATE
	CONSTRUCTION OF WATER HAND PUMPS BOREHOLE	25	NGURU, YUSUFARI, MACHINA & KARASUWA, FED. CONST. YOBE STATE
	PROVISION OF SOLAR STREET LIGHTS	26	ZURU/FAKAI/DANKO-WASAGU/SAKABA FEDERAL CONSTITUENCY, KEBBI STATE
	CONSTRUCTION OF SOLAR POWERED BOREHOLES	27	AREWA/DANDI FEDERAL CONSTITUENCY, KEBBI STATE
	ONGOING FENCING AND SCHOOL FURNITURE AT MUDI DAY SECONDARY SCHOOL KAMBA	28	AREWA/DANDI FEDERAL CONSTITUENCY, KEBBI STATE
	CONSTRUCTION OF SOLAR POWERED BOREHOLES	29	NASARAWA FEDERAL CONSTITUENCY, KANO STATE
	CONSTRUCTION OF 2 BLOCKS OF TWO CLASSROOMS	30	KATSINA SOUTH SENATORIAL DISTRICT, KATSINA STATE.
	PARTIAL RENOVATION OF WASAGU GENERAL HOSPITAL	31	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE.
	REHABILITATION OF BENA PRIMARY SCHOOL	32	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE.
	FURNISHING AND EQUIPMENT OF ICT CENTRE	33	ALIERO LOCAL GOVERNMENT AREA IN KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE.
	FURNISHING OF TOWN HALL MEETING	34	JEGA LOCAL GOVERNMENT AREA IN KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE.
	FURNISHING OF TOWN HALL MEETING	35	GWANDU LOCAL GOVERNMENT AREA IN KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE.
	PROVISION OF SOLAR LIGHT	36	JEGE TOWN, OGIDI TOWN, OKE-BUKUN TOWN, EKIN-RIN ADDE. GIRINYAN TOWN IN KOGI WEST SENATORIAL DISTRICT, KOGI STATE

DESIGN AND CONSTRUCTION OF 3 NOS BLOCKS OF 40 K-CLAMP OPEN STALLS	37	ORIE UMUOBOM MARKET IDEATO SOUTH LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	38	EKE OBODOUKWU MARKET AT IDEATO NORTH LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	39	NKWO NKWERRE MARKET NKWERRE LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	40	EKE AMANDUGBA MARKET , ISU LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	41	NKWONMIRI MARKET, NWANGELE LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	42	EKE OKWUDOR MARKET OKWUDOR IN NJABA LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	43	EKE UMUOWA MARKET, UMUOWA, ORLU IN ORLU LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	44	NKWODI MARKET, AMARURU IN ORSU LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	45	AFOREGBU MARKET, EGBUOMA IN OGUTA LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	46	ORIE OMUMA MARKET SQUARE IN OMUMA, ORU EAST LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	47	EKE MGBIDI MARKET, IN ORU WEST LOCAL GOVERNMENT AREA OF IMO STATE	
	48	UMUAGWO MARKET, OHAJI, IN OHAJI EGBEMA LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
	DESIGN AND CONSTRUCTION OF 2 NOS BLOCKS OF 40 K-CLAMP OPEN STALLS	49	AFO OGBOKO MARKET IDEATO SOUTH LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE
		50	AFOR NDIAWA IZUOGU MARKET AT ARONDIZOGU IDEATO NORTH LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE
		51	NKWO ORJI MARKET AT OWERRI NKWOJI, NKWERRE LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE
		52	ORI EKWE MARKET, ISU LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE
53		NKWO ONYEUKWU MARKET ABAJAH IN NWANGELE LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
54		AFOR ATTA MARKET ATTA IN NJABA LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
55		AFOR OBIBI MARKET, ALONG OBIBI IHITOWERRI ROAD, ORLU IN ORLU LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
56		AFOR AMAZU MARKET, IN ORSU LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
57		EKEWELL MARKET, IZOMBE IN OGUTA LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
58		NKWO AWO MARKET IN AWOMMAMA, ORU EAST LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
59		NKWO UBULU MARKET, IN ORU WEST LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	
60		MMAHU MARKET, IN EGBEMA, OHAJI EGBEMA LGA, IMO WEST SENATORIAL DISTRICT, IMO STATE	

S/N	GOODS/EQUIPMENT/MACHINERY	LOT NO.	LOCATION
7	STRATEGIC EMPOWERMENT PROGRAMME (The objective of the programme is to empower Micro, Small and Medium Enterprises (MSMEs) across the country)	61	DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY OF KANO STATE
		62	WOMEN AT KUMBOTSO FEDERAL CONSTITUENCY OF KANO STATE
		63	YOUTH AT KUMBOTSO FEDERAL CONSTITUENCY OF KANO STATE
		64	BIRNIN GWARI/GIWA FEDERAL CONSTITUENCY OF KADUNA STATE
		65	WOMEN AT RANO/KIBIYA/BUNKURE FEDERAL CONSTITUENCY OF KANO STATE
		66	YOUTH AT RANO/KIBIYA/BUNKURE FEDERAL CONSTITUENCY OF KANO STATE
		67	WOMEN AT FUNTUA/DANDUME FEDERAL CONSTITUENCY OF KATSINA STATE
		68	YOUTH AT FUNTUA/DANDUME FEDERAL CONSTITUENCY OF KATSINA STATE
		69	WOMEN AT JAHUNMIGA FEDERAL CONSTITUENCY OF JIGAWA STATE
		70	YOUTH AT JAHUNMIGA FEDERAL CONSTITUENCY OF JIGAWA STATE
		71	WOMEN AT AUYO/KAFIN HAUSA/HADEJA FEDERAL CONSTITUENCY OF JIGAWA STATE
		72	YOUTH AT AUYO/KAFIN HAUSA/HADEJA FEDERAL CONSTITUENCY OF JIGAWA STATE
		73	KAGA/ MAGUMERI/GUIO FEDERAL CONSTITUENCY OF BORNO STATE
		74	YOBE NORTH
		75	SELECTED COMMUNITIES IN EKITI CENTRAL SENATORIAL DISTRICT, EKITI STATE
		76	ARTISANS IN FCT SENATORIAL DISTRICT
		77	ZURU/FAKAI/DANKO-WASAGU/SAKABA FEDERAL CONSTITUENCY, KEBBI STATE
		78	WOMEN EMPOWERMENT IN GEZAWA/GABASAWA FEDERAL CONSTITUENCY KANO STATE
		79	YOUTH EMPOWERMENT IN GEZAWA/GABASAWA FEDERAL
		80	RANO/BUNKURE/KIBIYA FEDERAL CONSTITUENCY, KANO STATE
		81	AGRIPRENEURS IN BODINGA/DANGE SHUNI/TURETA FED CONSTITUENCY, SOKOTO STATE
82	BODINGA/DANGE SHUNI/TURETA FEDERAL CONSTITUENCY, SOKOTO STATE		
83	OBANLIKU/OBUDU/ BAKWARRA FEDERAL CONSTITUENCY, CROSS RIVER STATE.		
84	OGBOMOSHO NORTH/SOUTH AND ORIRE FEDERAL CONSTITUENCY, OYO STATE		
85	EPE FEDERAL CONSTITUENCY, LAGOS STATE		
86	WOMEN AND MEN IN BENDE LGA, ABIA NORTH SENATORIAL DISTRICT, ABIA STATE		
87	OHAFIA LGA, ABIA NORTH SENATORIAL DISTRICT, ABIA STATE		
88	AROCHUKWU LGA, ABIA NORTH SENATORIAL DISTRICT, ABIA STATE		
89	UMUNNEOCHI LGA, ABIA NORTH SENATORIAL DISTRICT, ABIA STATE		
90	ISUIKWUATO LGA, ABIA NORTH SENATORIAL DISTRICT, ABIA STATE		

		91	YOUTHS IN BENDE LGA, ABIA NORTH SENATORIAL DISTRICT, ABIA STATE
		92	OSUN EAST SENATORIAL DISTRICT, OSUN STATE.
		93	SOKOTO EAST SENATORIAL DISTRICT, SOKOTO STATE.
		94	KATSINA SOUTH SENATORIAL DISTRICT, KATSINA STATE.
		95	KEBBI SOUTH SENATORIAL DISTRICT, KEBBI STATE.
		96	BUNZA LOCAL GOVERNMENT AREA, IN KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE.
		97	KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE.
		98	GWANDU, AMBURSA, GULUMBE, SABIGEL, JIGA AND RUWAN FILL TOWN IN KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE.
		99	BORNO CENTRAL SENATORIAL DISTRICT
		100	EKEREMO LGA OF BAYELSA WEST SENATORIAL DISTRICT
		101	SAGBAMA LGA OF BAYELSA WEST SENATORIAL DISTRICT
		102	YOUTH IN CROSS RIVER NORTH SENATORIAL DISTRICT, CROSS RIVER STATE.
		103	WOMEN IN CROSS RIVER NORTH SENATORIAL DISTRICT, CROSS RIVER STATE.
8	SUPPLY OF TRICYCLES	104	YOBE NORTH SENATORIAL DISTRICT, YOBE STATE
		105	TORO FEDERAL CONSTITUENCY BAUCHI STATE
		106	ISIALANGWA NORTH/SOUTH FEDERAL CONSTITUENCY, ABIA STATE.
		107	OBANLIKU/ OBUDU/BAKWARRA FEDERAL CONSTITUENCY, CROSS RIVER STATE.
		108	SOKOTO EAST SENATORIAL DISTRICT, SOKOTO STATE
9	SUPPLY OF MOTORCYCLES	109	KWARE/WAMAKKO FEDERAL CONSTITUENCY OF SOKOTO STATE
		110	SURU/BAGUDO FEDERAL CONSTITUENCY, KEBBI STATE
		111	AREWA/DANDI FEDERAL CONSTITUENCY, KEBBI STATE
		112	KANKARA/FASKARI/SABUWA FEDERAL CONSTITUENCY, KATSINA STATE
		113	FUNTUA/DANDUME FEDERAL CONSTITUENCY, KATSINA STATE
		114	ISIALANGWA NORTH/SOUTH FEDERAL CONSTITUENCY, ABIA STATE
		115	ELEVEN (11) LGA OF KATSINA SOUTH SENATORIAL DISTRICT, KATSINA STATE.
		116	BALANGA-BILIRI FEDERAL CONSTITUENCY.
10	SUPPLY OF FERTILIZER	117	ELEVEN (11) LGA OF KATSINA SOUTH SENATORIAL DISTRICT, KATSINA STATE.
11	SUPPLY OF GRINDING MACHINES	118	NGURU, BADE AND MACHINA LGAs
		119	BIRNIN KEBBI/KALGO/BUNZA FED CONSTITUENCY, KEBBI STATE
		120	AREWA/DANDI FED CONSTITUENCY, KEBBI STATE
12	SUPPLY OF WATER PUMPS	121	NGURU EMIRATES, YOBE STATE
		122	MACHINA EMIRATES, YOBE STATE
		123	YUSUFARI EMIRATES, YOBE STATE
		124	BADE EMIRATES, YOBE STATE
		125	GUYUK/SHELLENG FEDERAL CONSTITUENCY, ADAMAWA STATE.
		126	BIRNIN KEBBI/KALGO/BUNZA FED CONSTITUENCY, KEBBI STATE
		127	KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE.
13	SUPPLY OF SEWING MACHINES	128	KWARE/WAMAKKO FEDERAL CONSTITUENCY OF SOKOTO STATE
		129	NGURU, BADE AND MACHINA LGAs
		130	KAZAURE/IRONI/GWIWA/YANKWASHI FEDERAL CONSTITUENCY, JIGAWA STATE
		131	ZURU/FAKAI/DANKO-WASAGU/SAKABA FEDERAL CONSTITUENCY, KEBBI STATE
		132	AREWA/DANDI FED CONSTITUENCY, KEBBI STATE
		133	BALANGA-BILIRI FEDERAL CONSTITUENCY.
14	SUPPLY OF VULCANIZING MACHINES	134	ARTISANS IN FCT SENATORIAL DISTRICT
		135	OGBOMOSHO NORTH/SOUTH AND ORIRE FEDERAL CONSTITUENCY, OYO STATE
15	SUPPLY OF DEEP FREEZERS	136	BIRNIN KEBBI, BIRNIN KEBBI/KALGO/BUNZA FED CONSTITUENCY, KEBBI STATE
		137	AREWA/DANDI FEDERAL CONSTITUENCY, KEBBI STATE
16	SUPPLY OF VEHICLES	138	DUTSINMAIKURFI FEDERAL CONSTITUENCY, KATSINA STATE
		139	SOKOTO EAST SENATORIAL DISTRICT, SOKOTO STATE.
		140	KATSINA SOUTH SENATORIAL DISTRICT, KATSINA STATE.

COLLECTION OF TENDER DOCUMENTS

CATEGORY A: SERVICES

Pre-qualified firms from Expression of Interest will be invited to make payment and collect Request for Proposals (RfPs), Terms of Reference (ToR) and financial bid documents for the various consultancy services.

CATEGORY B: WORKS & GOODS

Interested firms are to collect bid documents from the Secretary, Tenders Board upon presentation of evidence of payment of a non-refundable tender fee of **Ten Thousand Naira (N10,000)** per lot in favour of SMEDAN by using the Central Bank of Nigeria (CBN) payment gateway platform that can be accessed from the REMITA website at www.remita.net

- Click "Pay Federal Government Agency"
 - Enter "SMEDAN" as the name of MDA and select the service type (Tender Fee)
 - Enter amount N10,000
 - Submit to generate a Remita Retrieval Reference (RRR), a unique payment reference for your transaction.
 - This unique code should be presented at any of this payment Channels:
 - At any branch of any commercial bank nation wide
 - With debit/credit cards (MasterCard, Verve, Visa)
 - Your interment banking site
 - Digital wallet/Mobile money
 - Your Remita Profile for registered Remita Users
 - Select your preferred payment channels to make payment
- If you have any inquiry or complaint, kindly contact our helpdesk via telephone or Email.

SUBMISSION OF BIDS

CATEGORY A: SERVICES

The response to the RfPs and ToRs should be attached with One (1) soft copy (flash drive) and One (1) hard copy of the company profile and submitted alongside Two (2) copies of a financial bid, all properly sealed separately, labeled technical bid and financial bid respectively.

CATEGORY B: WORKS & GOODS

Two (2) hard copies Technical requirements/Company Profile should be packaged in sealed envelopes and clearly marked '**Technical Bid**'. Soft Copy of the company profile should be included in a Flash Drive. The financial bid should be sealed in a separate envelope and clearly marked '**Financial Bid**'.

The two (2) envelopes should be put into a bigger envelope and clearly marked **Invitation To Tender**.

The name of the company, programme and Lot number should be boldly written on the reverse side of all the envelopes. **(All documents should be in ring binding)**.

All documents should be addressed to:

The Secretary Tenders Board
Small and Medium Enterprises Development Agency of Nigeria (SMEDAN)
No. 35, Port Harcourt Crescent,
Garki, Area 11, Abuja.

and should be dropped in a box at the Agency's Training Room located at the ground floor. The closing date for the submission of Category B is **12:00 noon on Monday, 17th May 2021** and would be virtually opened immediately following the closing on Monday, 17th May 2021 at **12:00 noon**.

REQUIREMENTS FOR CATEGORIES A & B (TECHNICAL BIDS)

- Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2021;
- Evidence of current Pension Compliance Certificate valid till 31st December, 2021;
- Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2021;
- Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2021;
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/01/2022 or valid Certificate issued by BPP.
- Evidence of Original Equipment Manufacturer (OEM)/Representative for the procurement of equipment;
- Company's Audited Accounts for the last three (3) years -2018, 2019, 2020;
- Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Small & Medium Enterprises Development Agency of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (***in case of construction: COREN, QSRBN, ARCON, CORBON etc.***);
- Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- For ICT projects: Evidence of accreditation by Computer Registration Council of Nigeria and (NITDA)
- For Training: Evidence of accreditation by Centre for Management Development (CMD)
- All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Mobile Telephone Number, and e-mail address. The Letterhead Paper must bear the Names, Phone Numbers and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

The venue for opening is at:

Small and Medium Enterprises Development Agency of Nigeria (SMEDAN)
(Training Room)
No. 35, Port Harcourt Crescent,
Garki, Area 11, Abuja.

ADDITIONAL INFORMATION:

- Copy of evidence of payment (SMEDAN RECEIPT) should be included in the Technical submission;
- No Company/Firm should bid for more than two (2) Lots;
- Bidders or their representatives and other interested organizations/general public are by this notice informed that the opening of Bids will be done **Virtually**.
- Category A: Only Shortlisted firms will be invited at a later date for collection of Request for Proposal.
- Only pre-qualified bidders from Technical Evaluation will be invited at a later date for Financial Bid Opening, while financial bids of unsuccessful bidders will be returned un-opened.
- Late submission will be returned un-opened.
- Bidders shall be responsible for all expenses incurred in the preparation of their Bids.
- Failure to satisfactorily fulfill the conditions as requested above will result to the invalidation of such tender.
- SMEDAN reserves the right to verify the authenticity of claim(s) made by any tendering company.
- SMEDAN shall reserve the right to reject any submission based on unverifiable Information.
- Please note that this exercise places no commitment on SMEDAN nor establishes any legal relationship whatsoever.
- The Agency's website, email address and phone number are as follows:
E-mail address: info@smedan.gov.ng
alim@smedan.gov.ng
Website: www.smedan.gov.ng
Tel: **08033544630**

SIGNED
MANAGEMENT