



## EXPRESSION OF INTEREST AND INVITATION TO TENDER

### INTRODUCTION

The Federal Government of Nigeria has earmarked funds for the execution of **CAPITAL PROJECTS** under the 2022 Appropriation Act. Consequently, the Agency is inviting Expression of Interest (EOI) for Consultancy Services as well as Technical and Financial Bids from competent Firms/Contractors for the following programmes:

### CATEGORY A: SERVICES

S/N	PROGRAMME	DESCRIPTION	LOT NO.	LOCATION
1.	<b>EXHIBITION FOR MSMEs FAIRS</b>	The programme is to create local markets and networking opportunities for MSMEs to boost the sale of their products.	LOT 1	IPODO
2.	<b>PUBLICITY FOR MSMEs FAIRS</b>	The project aims to develop and execute a robust media/publicity strategy that would lead to the success of the fair.	LOT 2	IPODO
3.	<b>LOGISTICS FOR MSMEs FAIRS</b>	The programme is to engage a competent firm that will effectively plan, execute and manage resources throughout the fair.	LOT 3	IPODO
4.	<b>ENTREPRENEURSHIP DEVELOPMENT TRAINING</b>	The programme exposes potential entrepreneurs to the rudiments of starting and managing their businesses. It has the potential to train and facilitate the establishment of new businesses and the expansion of existing enterprises.	LOT 4	WOMEN AND YOUTHS IN OGUN STATE
			LOT 5	WOMEN AND YOUTHS IN OSUN STATE
			LOT 6	WOMEN AND YOUTHS IN KATSINA STATE
			LOT 7	WOMEN AND YOUTHS IN ABUJA FCT
			LOT 8	LAGOS EAST SENATORIAL DISTRICT, LAGOS STATE.
			LOT 9	UZAIRUE ETSAKOR WEST LG AREA, EDO STATE
			LOT 10	SELECTED LOCATIONS IN EBONYI SOUTH SENATORIAL DISTRICT, EBONYI STATE.
			LOT 11	BAKORI/DANJA CONST KATSINA STATE
			LOT 12	DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY OF KANO STATE
			LOT 13	BAKORI/DANJA CONSTITUENCY, KATSINA STATE
			LOT 14	OPEBI
			LOT 15	OJODU
			LOT 16	OGBA
			LOT 17	ONDO EAST / ONDO WEST COMMUNITY OF ONDO STATE
			LOT 18	YAMALTU/DEBA LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.

			LOT 19	AKKO LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			LOT 20	YOUTH IN IKEJA, AGIDINGBI AND IPODO
			LOT 21	YOUTH AND WOMEN IN ONIGBONGBO LAGOS
			LOT 22	EKITI SOUTH SENATORIAL DISTRICT
			LOT 23	AYEDIRE/ IWO/OLA-OLUWA FEDERAL CONSTITUENCY, OSUN STATE
			LOT 24	YOUTH IN AKKO LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			LOT 25	WOMEN IN AKKO LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			LOT 26	YOUTH IN YAMALTU/DEBA LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			LOT 27	WOMEN IN YAMALTU/DEBA LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
5.	<b>SKILL ACQUISITION TRAINING</b>	The programme aims to facilitate start-up of Micro, Small and Medium Enterprises and equally support existing businesses by availing participants with relevant skills that would place them in proper perspective for profitability and competitiveness.	LOT 28	LAGOS EAST SENATORIAL DISTRICT, LAGOS STATE.
			LOT 29	AKWA-IBOM SOUTH SENATORIAL DISTRICT, AKWA IBOM STATE
			LOT 30	OSUN EAST SENATORIAL DISTRICT, OSUN STATE.
			LOT 31	KANO NORTH SENATORIAL DISTRICT, KANO STATE.
			LOT 32	IKORODU WEST LCDA, LAGOS EAST SENATORIAL DISTRICT, LAGOS STATE.
			LOT 33	OGUN WEST SENATORIAL DISTRICT, OGUN STATE
			LOT 34	DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY OF KANO STATE
			LOT 35	OREGUN
			LOT 36	IKEJA
			LOT 37	MARYLAND
			LOT 38	WOMEN IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			LOT 39	YOUTH IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			LOT 40	ONIGBOGBO
			LOT 41	OJODU
			LOT 42	OGBA
			LOT 43	DADIN KOWA & KWADON IN YAMALTU/DEBA LGA OF GOMBE CENTRAL SENATORIAL DISTRICT
			LOT 44	DEBA IN YAMALTU/DEBA LGA OF GOMBE CENTRAL SENATORIAL DISTRICT

			LOT 45	KUMO & GONA IN AKKO LGA OF GOMBE CENTRAL SENATORIAL DISTRICT
			LOT 46	PINDIGA & BOGO IN AKKO LGA OF GOMBE CENTRAL SENATORIAL DISTRICT
			LOT 47	YENAGOA/ KOLOKUMO-OPOKUMA FEDERAL CONSTITUENCY, BAYELSA STATE
			LOT 48	YOUTH IN IKEJA, AGIDINGBI AND IPODO
			LOT 49	YOUTH IN ALIMOSHO LAGOS
			LOT 50	YAMALTU/DEBA LGA OF GOMBE CENTRAL SENATORIAL DISTRICT
			LOT 51	AKKO LGA OF GOMBE CENTRAL SENATORIAL DISTRICT
6.	<b>OTHER ENTERPRISES SUPPORT SERVICES</b>	The aim is to provide beneficiaries/existing enterprises with business support services, nudge individual MSMEs into formal registered groups, and offer counselling, mentoring and other ancillary services.	LOT 52	DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY OF KANO STATE
			LOT 53	WOMEN IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			LOT 54	YOUTH IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			LOT 55	DADIN KOWA & KWADON IN YAMALTU/DEBA LGA OF GOMBE CENTRAL SENATORIAL DISTRICT
			LOT 56	DEBA IN YAMALTU/DEBA LGA OF GOMBE CENTRAL SENATORIAL DISTRICT
			LOT 57	KUMO & GONA IN AKKO LGA OF GOMBE CENTRAL SENATORIAL DISTRICT
			LOT 58	PINDIGA & BOGO IN AKKO LGA OF GOMBE CENTRAL SENATORIAL DISTRICT
7.	<b>POST SEASONAL INTERVENTION PROGRAMME</b>	A programme, designed to assist rural farmers acquire necessary skills and knowledge required to reduce post-harvest losses/wastages, etc and facilitating farmers linkages to resources required for their growth and development.	LOT 59	ETI OSA FEDERAL CONSTITUENCY, LAGOS STATE.
			LOT 60	YAMALTU/DEBA LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
			LOT 61	AKKO LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
8.	<b>PRODUCTION OF TRAINING CERTIFICATES AND OTHER SECURITY CODED DOCUMENTS</b>	Production of the Agency's Training Certificates and other Security Coded Documents.	LOT 62	SMEDAN HEADQUARTERS
9.	<b>POST MONITORING EVALUATION OF SMEDAN PROGRAMMES</b>	The Agency is requesting competent and experienced consultants to assist in providing independent M&E in the Agency's Programmes across the Country.	LOT 63	NORTH-EAST GEO-POLITICAL ZONE
			LOT 64	NORTH-WEST GEO-POLITICAL ZONE
			LOT 65	NORTH-CENTRAL GEO-POLITICAL ZONE
			LOT 66	SOUTH-EAST GEO-POLITICAL ZONE
			LOT 67	SOUTH-WEST GEO-POLITICAL ZONE
			LOT 68	SOUTH-SOUTH GEO-POLITICAL ZONE

## SUBMISSION OF EOI FOR SERVICES

**CATEGORY A:** One (1) copy of spiral bound pre-qualification documents should be sealed in an envelope and clearly marked '**Expression of Interest**'. The name of the company, programme and Lot number should be boldly written on the reverse side of the envelope and should be dropped in a box at the Agency's Training Room located at the ground floor.

The closing date for the submission is **12:00 noon on Tuesday, 22<sup>nd</sup> February, 2022** and would be virtually opened immediately following the deadline at **12:00 noon on Tuesday, 22<sup>nd</sup> February, 2022**. No Payment is required for EOI.

## REQUIREMENTS FOR EOI

- a. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7, or Business Name;
- b. Evidence of Firm's Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name) for the last three (3) years valid till 31st December, 2022;
- c. Evidence of Pension Clearance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- d. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- e. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2022;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2022 or valid Certificate issued by BPP.
- g. Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Small & Medium Enterprises Development Agency of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- h. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- i. For ICT projects: Evidence of accreditation by Computer Registration Council of Nigeria and (NITDA)
- j. For Training: Evidence of accreditation by Centre for Management Development (CMD)
- k. M & E: Evidence of Firm's current registration with relevant regulatory professional body(ies) such as COREN, QSRBD, ARCON, CORBON etc.;
- l. All profiles must be banded with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC), Contact Address, Mobile Telephone Number, and e-mail address. **The Letterhead Paper must bear the Names, Phone Numbers and Nationalities of the Directors of the Company** at the bottom of the page, duly signed by the authorised officer of the firm.

**CATEGORY B: SMALL WORKS AND GOODS**

S/N	DESCRIPTION OF WORKS	LOT NO.	LOCATION
10.	CONSTRUCTION OF SKILL CENTRES AND FURNISHING	LOT 69	SELECTED LOCATIONS, OGUN STATE
	CONSTRUCTION AND EQUIPING OF VOCATIONAL TRAINING CENTRE	LOT 70	TAFASHIYA
	SUPPLY AND INSTALLATION OF 2.5MM PUMPING MACHINES	LOT 71	ILLELA / GWADABAWA FEDERAL CONSTITUENCY, SOKOTO STATE
	PROVISION OF BOREHOLES	LOT 72	KAURA, JEMA'A, JABA AND KACHIA LOCAL GOVERNMENT AREAS IN KADUNA SOUTH SENATORIAL DISTRICT, KADUNA STATE.
	PROVISION OF SOLAR LIGHTS	LOT 73	OKIJA
	A BLOCK OF THREE (3) CLASS ROOMS	LOT 74	ABUGI, KOTO, IYARA, OUT-KABBA
	COMPLETION OF THE CONSTRUCTION AND EQUIPMENT OF MODEL SKILL ACQUISITION CENTRE	LOT 75	EBONYI NORTH SENATORIAL DISTRICT, EBONYI STATE
	CONSTRUCTION AND EQUIPPING OF SKILL ACQUISITION CENTRE	LOT 76	TAMBUWAL TOWN, TAMBUWAL LGA, SOKOTO STATE
	CONSTRUCTION OF SOLAR POWER BORE HOLES AND HAND PUMPS	LOT 77	SELECTED AREAS OF GOMBE NORTH SENATORIAL DISTRICT OF GOMBE STATE.
	PROVISION OF SOLAR POWERED BOREHOLES	LOT 78	MASHI/DUTSI FEDERAL CONSTITUENCY KATSINA STATE
	CONSTRUCTION OF WATER HAND PUMPS BOREHOLES	LOT 79	NGURU/YUSUFARI/MACHINA/KARASUWA FEDERAL CONSTITUENCY YOBE STATE
	PROVISION AND INSTALLATION OF SOLAR STREET LIGHTS	LOT 80	MAIDUGURI METROPOLITAN FEDERAL CONSTITUENCY, BORNO
	CONSTRUCTION OF SOLAR STREET LIGHTS	LOT 81	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
	CONSTRUCTION OF BOREHOLES	LOT 82	GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
	CONSTRUCTION OF SKILLS ACQUISITION CENTER	LOT 83	MUSAWA LOCAL GOVERNMENT AREA OF KATSINA STATE
	CONSTRUCTION OF MOTORIZED BOREHOLE	LOT 84	INIKE, ETAHI, IDARE, IDOGIDO, IYARA, IYAMOYE, JEJE AND EJUKU
	CONSTRUCTION OF A BLOCK OF THREE CLASSROOMS	LOT 85	OLE-BUNU COMMUNITY
	CONSTRUCTION AND INSTALLATION OF SOLAR POWERED STREETLIGHTS	LOT 86	SELECTED AREAS OF GOMBE NORTH SENATORIAL DISTRICT.
	CONSTRUCTION OF BRIDGES	LOT 87	OGAMINANA AND ADAVI-EBA BRIDGE IN KOGI CENTRAL SENATORIAL DISTRICT, KOGI STATE
CONSTRUCTION OF UPOGORO MARKET, OKENE CENTRAL MARKET OFFICE AND TOWN HALL	LOT 88	EBOGOGO IN KOGI CENTRAL SENATORIAL DISTRICT, KOGI STATE	
PROVISION OF SOLAR LIGHTS	LOT 89	KIRI DISTRICT, KOGI WEST SENATORIAL DISTRICT, KOGI STATE	

S/N	GOODS/EQUIPMENT/MACHINERY	LOT NO.	LOCATION
11.	<b>STRATEGIC EMPOWERMENT PROGRAMME</b> (The objective of the programme is to empower Micro, Small and Medium Enterprises (MSMEs) across the country)	LOT 90	IKWO/EZZA SOUTH FEDERAL CONSTITUENCY, EBONYI STATE
		LOT 91	HADEJIA LOCAL GOVERNMENT AREA OF JIGAWA NORTH EAST SENATORIAL DISTRICT, JIGAWA STATE.
		LOT 92	YOUTHS IN OGUN WEST SENATORIAL DISTRICT, OGUN STATE.
		LOT 93	WOMEN IN OGUN WEST SENATORIAL DISTRICT, OGUN STATE.
		LOT 94	LAGOS EAST SENATORIAL DISTRICT, LAGOS STATE.
		LOT 95	YAMALTU/DEBA LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
		LOT 96	AKKO LGA IN GOMBE CENTRAL SENATORIAL DISTRICT, GOMBE STATE.
		LOT 97	YOUTHS IN KATSINA STATE.
		LOT 98	WOMEN IN TARABA CENTRAL SENATORIAL ZONE
		LOT 99	YOUTH IN TARABA CENTRAL SENATORIAL ZONE

LOT 100	BAKORI/DANJA CONST KATSINA STATE
LOT 101	DARAZO/GANJUWA FEDERAL CONSTITUENCY IN BAUCHI STATE
LOT 102	FUNTUA/DANDUME FEDERAL CONSTITUENCY, KATSINA STATE
LOT 103	JAHUN/MIGA FEDERAL CONSTITUENCY, JIGAWA STATE
LOT 104	YOUTH IN DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY OF KANO STATE
LOT 105	WOMEN IN MACHINA/NGURU/KARASUWA/YUSUFARI FEDERAL CONSTITUENCY, YOBE STATE
LOT 106	YOUTH IN MACHINA/NGURU/KARASUWA/YUSUFARI FEDERAL CONSTITUENCY, YOBE STATE
LOT 107	LERE FEDERAL CONSTITUENCY, KADUNA STATE
LOT 108	AUYO/HADEJA/KAFIN HAUSA FEDERAL CONSTITUENCY, JIGAWA STATE
LOT 109	WOMEN IN AJINGI/ALBASU/GAYA FEDERAL CONSTITUENCY, KANO STATE
LOT 110	YOUTH IN AJINGI/ALBASU/GAYA FEDERAL CONSTITUENCY, KANO STATE
LOT 111	DOGUWA/TUDUNWADA FEDERAL CONSTITUENCY, KANO STATE
LOT 112	GWARZO/KABO FEDERAL CONSTITUENCY, KANO STATE
LOT 113	WOMEN IN IKARA/KUBAU FEDERAL CONSTITUENCY, KADUNA STATE
LOT 114	YOUTH IN IKARA/KUBAU FEDERAL CONSTITUENCY, KADUNA STATE
LOT 115	WOMEN IN ZANGO/BAURE FEDERAL CONSTITUENCY, KATSINA STATE
LOT 116	YOUTH IN ZANGO/BAURE FEDERAL CONSTITUENCY, KATSINA STATE
LOT 117	WOMEN IN DANGE/SHUNI FEDERAL CONSTITUENCY, SOKOTO STATE
LOT 118	YOUTH IN DANGE/SHUNI FEDERAL CONSTITUENCY, SOKOTO STATE
LOT 119	YOUTH IN TSANYAWA/KUNCI FEDERAL CONSTITUENCY, KANO STATE
LOT 120	WOMEN IN TSANYAWA/KUNCI FEDERAL CONSTITUENCY, KANO STATE
LOT 121	GIWA/BIRNIN GWARI FEDERAL CONSTITUENCY, KADUNA
LOT 122	KUSADA - KANKIA/INGAWA/KUSADA FEDERAL CONSTITUENCY, KATSINA
LOT 123	AGWARA/BORGU FEDERAL CONSTITUENCY, NIGER STATE
LOT 124	MISSAU/DAMBAM FEDERAL CONSTITUENCY, BAUCHI STATE
LOT 125	BUNGUDU/MARU FEDERAL CONSTITUENCY, ZAMFARA STATE
LOT 126	BAKORI/DANJA CONSTITUENCY, KATSINA STATE
LOT 127	IPODO
LOT 128	OREGUN
LOT 129	IKEJA
LOT 130	MARYLAND



LOT 131	GAMAWA FEDERAL CONSTITUENCY, BAUCHI STATE
LOT 132	KEBBI SOUTH SENATORIAL DISTRICT.
LOT 133	YAMALTU/DEBA LGA
LOT 134	AKKO LGA
LOT 135	MARKET MEN IN LAGOS
LOT 136	MARKET WOMAN IN LAGOS
LOT 137	WOMEN IN KEBBI SOUTH SENATORIAL DISTRICT.
LOT 138	YOUTH ENTREPRENEURS IN LAGOS STATE.
LOT 139	WOMEN ENTREPRENEURS IN LAGOS STATE.
LOT 140	ANGUWAR KURMI SARIKI, SULEJA LGA, NIGER STATE
LOT 141	YOUTH AND WOMEN IN ONIGBONGBO LAGOS
LOT 142	ILAWE EKITI, EKITI SOUTH SENATORIAL DISTRICT, EKITI STATE
LOT 143	YOUTH IN GWARZO/KABO FEDERAL CONSTITUENCY, KANO STATE
LOT 144	WOMEN IN GWARZO/KABO FEDERAL CONSTITUENCY, KANO STATE
LOT 145	TARAUNI FEDERAL CONSTITUENCY, KANO STATE
LOT 146	GAYA/AGINGI/ALBASU FEDERAL CONSTITUENCY, KANO STATE
LOT 147	KEBBI NORTH, SOUTH AND CENTRAL FEDERAL CONSTITUENCY
LOT 148	EKITI SOUTH SENATORIAL DISTRICT
LOT 149	AGBEDE, ETSAKO WEST, LGA EDO STATE
LOT 150	EGBADO NORTH / IMEKO-AFON
LOT 151	YENAGOA/ KOLOKUMO-OPOKUMA FEDERAL CONSTITUENCY, BAYELSA STATE
LOT 152	BODINGA/DANGE SHUNI/TURETA LGA, FEDERAL CONSTITUENCY, SOKOTO STATE.
LOT 153	AMAC IN AMAC/BWARI FEDERAL CONSTITUENCY, ABUJA
LOT 154	BWARI IN AMAC/BWARI FEDERAL CONSTITUENCY, ABUJA YOUTH ENTREPRENEURS

12.	<b>SUPPLY OF MOTORCYCLES</b>
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LOT 156	ILLELA/ GWADABAWA FEDERAL CONSTITUENCY SOKOTO STATE
LOT 157	YOUTHS OF IKWO/EZZA SOUTH FEDERAL CONSTITUENCY, EBONYI STATE
LOT 158	WOMEN OF IKWO/EZZA SOUTH FEDERAL CONSTITUENCY, EBONYI STATE
LOT 159	DELTA NORTH SENATORIAL DISTRICT, DELTA STATE.
LOT 160	SELECTED AREAS OF GOMBE, KWAMI, DUKKU, FUNKAYE AND NAFADA LGA OF GOMBE NORTH SENATORIAL DISTRICT, GOMBE STATE
LOT 161	SELECTED AREAS OF NORTH WEST GEOPOLITICAL ZONE (KANO)
LOT 162	SELECTED AREAS OF NORTH WEST GEOPOLITICAL ZONE (KEBBI)
LOT 163	SELECTED AREAS OF NORTH WEST GEOPOLITICAL ZONE (KATSINA)
LOT 164	SELECTED AREAS OF NORTH WEST GEOPOLITICAL ZONE (KADUNA)
LOT 165	SELECTED AREAS OF NORTH WEST GEOPOLITICAL ZONE (ZAMFARA)

		LOT 166	SELECTED AREAS OF NORTH WEST GEOPOLITICAL ZONE (SOKOTO)
		LOT 167	SELECTED AREAS OF NORTH WEST GEOPOLITICAL ZONE (JIGAWA)
		LOT 168	DOGUWA/TUDUNWADA FEDERAL CONSTITUENCY, KANO STATE
		LOT 169	BAKORI/DANJA CONST KATSIMA STATE
		LOT 170	DALA FEDERAL CONSTITUENCY, KANO STATE
		LOT 171	USHONGO LGA OF BENUE STATE
		LOT 172	SOKOTO EAST SENATORIAL DISTRICT
		LOT 173	EKITI SOUTH SENATORIAL DISTRICT EKITI STATE
13.	<b>SUPPLY OF TRICYCLES</b>	LOT 174	ILLELA TOWN IN ILLELA/GWADABAWA FEDERAL CONSTITUENCY, SOKOTO STATE
14.	<b>SUPPLY OF SEWING MACHINES</b>	LOT 175	ILORIN SOUTH LGA, KWARA STATE
		LOT 176	ILLELA/GWADABAWA FEDERAL CONSTITUENCY, SOKOTO STATE
		LOT 177	KANO NORTH SENATORIAL DISTRICT, KANO STATE.
		LOT 178	DALA FEDERAL CONSTITUENCY, KANO STATE
		LOT 179	GIWA/BIRNIN GWARI FEDERAL CONSTITUENCY, KADUNA
15.	<b>SUPPLY OF GRINDING MACHINES</b>	LOT 180	ILORIN SOUTH LGA, KWARA STATE
16.	<b>SUPPLY OF STARTER PACKS</b>	LOT 181	YOUTHS IN ONIGBOGBO, OJODU, AND OGBA
		LOT 182	WOMEN IN ONIGBOGBO, OJODU, AND OGBA
		LOT 183	JIGAWA NORTHWEST SENATORIAL DISTRICT, JIGAWA STATE
		LOT 184	EPE FEDERAL CONSTITUENCY, LAGOS STATE
		LOT 185	VOCATIONAL GRADUATES IN ALIMOSHO, AGEGE AND ISOLO LGAs LAGOS STATE
17.	<b>SUPPLY OF WATER PUMPS</b>	LOT 186	RAHA TOWN YOUNG FARMERS ASSOCIATION, RAHA WARD, BUNZA LGA OF KEBBI
		LOT 187	SOKOTO EAST SENATORIAL DISTRICT
18.	<b>SUPPLY OF PRINTERS</b>	LOT 188	SMEDAN HEADQUARTERS
19.	<b>SUPPLY OF COMPUTERS</b>	LOT 189	SMEDAN HEADQUARTERS
20.	<b>SUPPLY OF PHOTOCOPIERS</b>	LOT 190	SMEDAN HEADQUARTERS
21.	<b>SUPPLY OF TRAINING TABLES AND CHAIRS</b>	LOT 191	SMEDAN HEADQUARTERS
22.	<b>SUPPLY OF AIR CONDITIONERS</b>	LOT 192	SMEDAN HEADQUARTERS
23.	<b>SUPPLY OF OFFICE EQUIPMENT FOR PROCESSING OF CAPITAL PROJECTS</b>	LOT 193	SMEDAN HEADQUARTERS
24.	<b>SUPPLY OF STATIONERIES FOR OFFICE USE ON PROJECT IMPLEMENTATION</b>	LOT 194	SMEDAN HEADQUARTERS
25.	<b>SUPPLY OF COVID 19 COMPLIANCE SANITARY ITEMS</b>	LOT 195	SMEDAN HEADQUARTERS
26.	<b>SUPPLY OF OFFICE STATIONERIES</b>	LOT 196	NORTH-EAST ZONAL OFFICE
		LOT 197	NORTH-WEST ZONAL OFFICE
		LOT 198	SOUTH-EAST ZONAL OFFICE
		LOT 199	SOUTH-SOUTH ZONAL OFFICE
		LOT 200	SOUTH-WEST ZONAL OFFICE
		LOT 201	NORTH-CENTRAL ZONAL OFFICE
27.	<b>SUPPLY OF OFFICE EQUIPMENT</b>	LOT 202	SOUTH-SOUTH ZONAL OFFICE
		LOT 203	SOUTH-EAST ZONAL OFFICE
		LOT 204	NORTH-CENTRAL ZONAL OFFICE
		LOT 205	SOUTH-WEST ZONAL OFFICE
		LOT 206	NORTH-EAST ZONAL OFFICE
		LOT 207	NORTH-WEST ZONAL OFFICE
28.	<b>SUPPLY OF PICK-UP TRUCKS</b>	LOT 208	SOKOTO EAST SENATORIAL DISTRICT

29.	SUPPLY OF FARM IMPLEMENTS	LOT 209	OGBIA LGA OF BAYELSA STATE
30.	SUPPLY OF FOOD ITEMS	LOT 210	FUNTUA/DANDUME FEDERAL CONSTITUENCY, KATSINA STATE
31.	SUPPLY OF GRAINS	LOT 211	MINJIBIR/UNGOGO FEDERAL CONSTITUENCY, KANO STATE.
		LOT 212	DAMBATTAS/MAKODA FEDERAL CONSTITUENCY
32.	SUPPLY OF AGRICULTURAL INPUT	LOT 213	DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY OF KANO STATE
33.	SUPPLY OF FERTILIZER	LOT 214	DOGUWA/TUDUN WADA FEDERAL CONSTITUENCY OF KANO STATE
		LOT 215	LERE FEDERAL CONSTITUENCY, KADUNA STATE
		LOT 216	MUSAWA LOCAL GOVERNMENT AREA OF KATSINA STATE.
34.	SUPPLY OF BUSES	LOT 217	KEBBI SOUTH SENATORIAL DISTRICT.
		LOT 218	DOGUWA/TUDUNWADA FEDERAL CONSTITUENCY, KANO STATE
35.	SUPPLY OF GENERATORS	LOT 219	EGBADO NORTH / IMEKO-AFON

## **COLLECTION OF TENDER DOCUMENTS**

### **CATEGORY B: WORKS & GOODS**

Interested firms are to collect bid documents from the Secretary, Tenders Board upon presentation of evidence of payment of a non-refundable tender fee of **Ten Thousand Naira (N10,000.00)** per lot in favour of SMEDAN by using the Central Bank of Nigeria (CBN) payment gateway platform that can be accessed from the REMITA website at **[www.remita.net](http://www.remita.net)**

- Click "Pay Federal Government Agency"
- Enter "SMEDAN" as the name of MDA and select the service type (Tender Fee)
- Enter amount N10,000
- Submit to generate a Remita Retrieval Reference (RRR), a unique payment reference for your transaction.
- This unique code should be presented at any of this payment Channels:
  - At any branch of any commercial bank nationwide
  - With debit/credit cards (MasterCard, Verve, Visa)
  - Your interment banking site
  - Digital wallet/Mobile money
  - Your Remita Profile for registered Remita Users
- Select your preferred payment channels to make payment

If you have any inquiry or complaint, kindly contact our helpdesk via telephone or Email.

## **SUBMISSION OF BIDS**

### **CATEGORY B: WORKS & GOODS**

One (1) hard copy Technical requirements/Company Profile should be

packaged in sealed envelope and clearly marked '**Technical Bid**'. Soft Copy of the company profile should be included in a Flash Drive. The financial bid should be sealed in a separate envelope and clearly marked '**Financial Bid**'.

The two (2) envelopes should be put into a bigger third envelope and clearly marked **Invitation to Tender**.

The name of the company, programme and Lot number should be boldly written on the reverse side of all the envelopes.

### **(All documents should be in ring binding).**

All documents should be addressed to:

**The Secretary Tenders Board  
Small and Medium Enterprises  
Development Agency of Nigeria (SMEDAN)  
No. 35, Port Harcourt Crescent,  
Garki, Area 11, Abuja.**

and should be dropped in a box at the Agency's Training Room located at the ground floor. The closing date for the submission of Category B is **12:00 noon on Tuesday, 29<sup>th</sup> March 2022** and would be virtually opened immediately following the closing at **12:00 noon on Tuesday, 29<sup>th</sup> March 2022**.

### **REQUIREMENTS FOR CATEGORIES A & B (TECHNICAL BIDS)**

- Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31<sup>st</sup> December, 2022;
- Evidence of Pension Clearance Certificate valid till 31<sup>st</sup> December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2022;

- f. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/01/2022 or valid Certificate issued by BPP.
- g. Evidence of Original Equipment Manufacturer (OEM)/Representative for the procurement of equipment;
- h. Company's Audited Accounts for the last three (3) years -2019, 2020, 2021;
- i. Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Small & Medium Enterprises Development Agency of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- j. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- i. Works: List of Plants/Equipment with proof of Ownership/Lease;
- m. For ICT projects: Evidence of accreditation by Computer Registration Council of Nigeria and NITDA
- n. Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicles
- o. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Mobile Telephone Number, and e-mail address. The Letterhead Paper must bear the Names, Phone Numbers and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

The venue for opening is at:

**Small and Medium Enterprises Development Agency of Nigeria (SMEDAN)  
(Training Room)  
No. 35, Port Harcourt Crescent,  
Garki, Area 11, Abuja.**

#### **ADDITIONAL INFORMATION:**

- i. Copy of evidence of payment (SMEDAN RECEIPT) should be included in the Technical submission;
- ii. No Company/Firm should bid for more than two (2) Lots;
- iii. Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (invitation link will be sent to bidders to join the bid opening online) with the physical presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- v. Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- v. Category A: Only Shortlisted firms will be invited at a later date for collection of Request for Proposal.
- vi. Category B: Only pre-qualified bidders from Technical Evaluation will be invited at a later date for Financial Bid Opening, while financial bids of unsuccessful bidders will be returned un-opened.
- vii. Late submission will be returned un-opened.
- viii. Bidders shall be responsible for all expenses incurred in the preparation of their Bids.
- ix. Failure to satisfactorily fulfill the conditions as requested above will result to the invalidation of such tender.
- x. SMEDAN reserves the right to verify the authenticity of claim(s) made by any tendering company.
- xi. SMEDAN shall reserve the right to reject any submission based on unverifiable Information.
- xii. Please note that this exercise places no commitment on SMEDAN nor establishes any legal relationship whatsoever.
- xiii. The SMEDAN is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007
- xiv. The Agency's website, email address and phone number are as follows:

E-mail address: [info@smedan.gov.ng](mailto:info@smedan.gov.ng)  
[alim@smedan.gov.ng](mailto:alim@smedan.gov.ng)

Website: [www.smedan.gov.ng](http://www.smedan.gov.ng)

Tel: 08033544630

**Signed:  
Management**