



Small & Medium  
Enterprises  
Development  
Agency of  
Nigeria

# EXPRESSION OF INTEREST AND INVITATION TO TENDER

## 1. INTRODUCTION

The Federal Government of Nigeria has earmarked funds for the execution of **CAPITAL PROJECTS** under the **2023** Appropriation Act. Consequently, the Agency is inviting Expression of Interest (EOI) for Consultancy Services as well as Technical and Financial Bids from competent Firms/Contractors for the following programmes:

### CATEGORY A: SERVICES

S/N	PROGRAMME	DESCRIPTION	LOT NO.	LOCATION
1.	<b>BUSINESS SENSITIZATION FOR BENEFICIARIES OF CONDITIONAL GRANT SCHEME (CGS)</b>	The project is aimed at moving Micro Entrepreneurs from Informal to formal sectors through enterprises registration, entrepreneurship training, and Business Development services (BDS) delivery as well as enhancing the competitiveness of the enterprises towards meeting national, regional and global standards in terms of improving the human, technological and financial capacity of the operators.	LOT 1	NORTH (ABUJA FCT, YOBE, KATSINA STATES)
			LOT 2	SOUTH (OSUN, ANAMBRA & DELTA STATES)
2.	<b>MSMEs FAIRS FOR MADE IN NIGERIA PRODUCTS</b>	The programme is to create local markets and networking opportunities for MSMEs to boost the sale of their products.	LOT 3	SURULERE, LAGOS
3.	<b>ENTREPRENEURSHIP DEVELOPMENT TRAINING</b>	The programme exposes potential entrepreneurs to the rudiments of starting and managing their businesses. It has the potential to train and facilitate the establishment of new businesses and the expansion of existing enterprises.	LOT 4	EKITI STATE
			LOT 5	SELECTED WARDS OF KASHERE IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 6	SELECTED WARDS OF PINDIGA IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 7	SELECTED WARDS OF KUMO IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 8	SELECTED WARDS OF AKKO IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 9	YOUTH IN EKITI NORTH EKITI STATE
			LOT 10	WOMEN IN EKITI NORTH EKITI STATE
			LOT 11	FUNTUA/ DANDUME FEDERAL CONSTITUENCY
			LOT 12	MUSAWA LGA OF KATSINA STATE.
			LOT 13	ANDONI-OPOBO/NKORO FEDERAL CONSTITUENCY RIVERS STATE
4.	<b>SKILL ACQUISITION TRAINING</b>	The programme aims to facilitate start -up of Micro, Small and Medium Enterprises and equally support existing businesses by availing participants with relevant skills that would place them in proper perspective for profitability and competitiveness.	LOT 14	OGUN STATE
			LOT 15	OSUN STATE
			LOT 16	OYO STATE
			LOT 17	LAGOS STATE
			LOT 18	ABUJA FCT
			LOT 19	IKEJA
LOT 20	OKEIRA			

			LOT 21	MARYLAND
			LOT 22	BADAGRY DIVISION, LAGOS STATE
			LOT 23	SOME COMMUNITIES OF BAUCHI STATE
			LOT 24	IFEDAYO/ BOLUWADURO/ILA FEDERAL CONSTITUENCY
			LOT 25	OSUN EAST SENATORIAL DISTRICT, OSUN STATE
			LOT 26	OKIGWE; ONUIMO; ISIALA-MBANO; EHIME-MBANO; IHITTE UBOMA AND OBOWO LGAs OF IMO STATE
			LOT 27	SOME SELECTED COMMUNITIES IN KWARA STATE
			LOT 28	DAMATURU/TARMUWA/GUJBA/GUL ANI FED CONTITUENCY, YOBE STATE
			LOT 29	SELECTED WARDS OF KASHERE IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 30	SELECTED WARDS OF PINDIGA IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 31	SELECTED WARDS OF KUMO IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 32	SELECTED WARDS OF AKKO IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 33	LAGOS EAST SENATORIAL DISTRICT OF LAGOS STATE
			LOT 34	BAMA/ NGALA/ KALA BALG FEDERAL CONSTITUENCY
			LOT 35	KANKIA/KUSADA/INGAWA FEDERAL CONSTITUENCY, KATSINA STATE
			LOT 36	OKE COMMUNITY, IBAFO, OGUN STATE
			LOT 37	OGBARU, ANAMBRA NORTH SENATORIAL DISTRICT
			LOT 38	CHAT SOUTH EAST GEO-POLITICAL ZONE
5.	<b>OTHER ENTERPRISES SUPPORT SERVICES</b>	The aim is to provide beneficiaries/existing enterprises with business support services, nudge individual MSMEs into formal registered groups, and offer counselling, mentoring and other ancillary services.	LOT 39	EKITI STATE
			LOT 40	SELECTED WARDS OF KASHERE IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 41	SELECTED WARDS OF PINDIGA IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 42	SELECTED WARDS OF KUMO IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 43	SELECTED WARDS OF AKKO IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 44	SELECTED COMMUNITIES IN IKEJA
6.	<b>POST SEASONAL INTERVENTION PROGRAMME</b>	A programme, designed to assist rural farmers acquire necessary skills and knowledge required to reduce post - harvest losses/wastages, etc and facilitating farmers linkages to resources required for their growth and development.	LOT 45	SELECTED COMMUNITIES IN OJODU
			LOT 46	SELECTED COMMUNITIES IN OPEBI
			LOT 47	SELECTED WARDS OF KASHERE IN GOMBE CENTRAL SENATORIAL DISTRICT.

			LOT 48	SELECTED WARDS OF PINDIGA IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 49	SELECTED WARDS OF KUMO IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 50	SELECTED WARDS OF AKKO IN GOMBE CENTRAL SENATORIAL DISTRICT.
7.	<b>SUPPORT PROGRAMME FOR AILING ENTERPRISES</b>	The Programme is geared towards assisting ailing enterprises to overcome their challenges.	LOT 51	OPODO AREAS OF LAGOS
			LOT 52	ALAUZA AREAS OF LAGOS
			LOT 53	SELECTED WARDS OF KASHERE IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 54	SELECTED WARDS OF PINDIGA IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 55	SELECTED WARDS OF KUMO IN GOMBE CENTRAL SENATORIAL DISTRICT.
			LOT 56	SELECTED WARDS OF AKKO IN GOMBE CENTRAL SENATORIAL DISTRICT.
8.	<b>POST MONITORING EVALUATION OF SMEDAN PROGRAMMES</b>	The Agency is requesting competent and experienced consultants to assist in providing independent M&E in the Agency's Programmes across the Country.	LOT 57	NORTH-EAST GEO-POLITICAL ZONE
			LOT 58	NORTH-WEST GEO-POLITICAL ZONE
			LOT 59	NORTH-CENTRAL GEO-POLITICAL ZONE
			LOT 60	SOUTH-EAST GEO-POLITICAL ZONE
			LOT 61	SOUTH-WEST GEO-POLITICAL ZONE
			LOT 62	SOUTH-SOUTH GEO-POLITICAL ZONE
9.	<b>MANAGEMENT CONSULTANCY FOR IDC CONSULTANCY</b>	The Agency is requesting competent consultants to plan, monitor, schedule and manage the different activities involved in the works.	LOT 63	IKORODU, KATSINA AND OSHOGBO INDUSTRIAL DEVELOPMENT CENTRES (IDCs)

## 2. REQUIREMENTS FOR EOI

- Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name with Form BN1 is also acceptable for Services;
- Memorandum and Articles of Association
- Evidence of Company Income's Tax Clearance Certificate (or Personal Income Tax Clearance Certificate of all Partners in case of Business Name) for the last three (3) years valid till 31<sup>st</sup> December, 2023;
- Evidence of Pension Clearance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2023;
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration

Report (IRR) expiring on 31st December, 2023 or valid Certificate issued by BPP.

- Sworn Affidavit:
  - disclosing whether or not any officer of the relevant committees of the Small & Medium Enterprises Development Agency of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
  - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
  - that the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months.
- Evidence of Original Equipment Manufacturer (OEM)/Representative for the procurement of equipment;
- Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- For ICT projects: Evidence of Firm's current registration/accreditation with Computer Professionals Registration Council of Nigeria and National Information Technology Development Agency (NITDA);
  - For Training: Evidence of accreditation by Centre for Management Development (CMD) or certified Business Development Service Provider (BDSP).
- All profiles must be bonded with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC), Contact Address, Mobile Telephone Number, and e-mail address. **The Letterhead Paper must bear the Names, Phone Numbers and Nationalities of the Directors of the Company** at the bottom of the page, duly signed by the authorised officer of the firm.

## 3. SUBMISSION OF EOI FOR SERVICES

**CATEGORY A:** One (1) copy of spiral bound pre-qualification documents should be sealed in an envelope and clearly marked '**Expression of Interest**'. The name of the company, programme and Lot number should be boldly written on the reverse side of the envelope and should be dropped in a box at the Procurement Unit Office located on the **first floor, SMEDAN New Corporate Headquarters, Idu Abuja**. The closing date for the submission is **12:00** noon on Monday, **17<sup>th</sup> April, 2023** and would be opened immediately following the closing on Monday, **17<sup>th</sup> April, 2023** at **12:00** noon. No Payment is required for EOI.

**CATEGORY B: SMALL WORKS AND GOODS**

S/N	DESCRIPTION OF WORKS	LOT NO.	LOCATION
10.	REINFORCED CONCRETE ROADS, INCLUDING DRAINAGE	LOT 64	INDUSTRIAL DEVELOPMENT CENTRE (IDC) IDU, ABUJA
	COMPLETION OF PERIMETER FENCE AND LANDSCAPING/WALKWAYS	LOT 65	INDUSTRIAL DEVELOPMENT CENTRE (IDC) IDU, ABUJA
	PROVISION OF SOLAR POWER FOR CORPORATE HEADQUARTER AND SOLAR STREET LIGHTS	LOT 66	INDUSTRIAL DEVELOPMENT CENTRE (IDC) IDU, ABUJA
	PROVISION OF PACKAGING MACHINERY AND EQUIPMENT	LOT 67	INDUSTRIAL DEVELOPMENT CENTRE (IDC) IDU, ABUJA
	REMODELLING OF WING A & B AND ELECTRICAL WORKS (UNDERGROUND CABLE AND ATS)	LOT 68	INDUSTRIAL DEVELOPMENT CENTRE (IDC) IDU, ABUJA
	COMPLETION OF RECREATIONAL FACILITIES	LOT 69	INDUSTRIAL DEVELOPMENT CENTRE (IDC) IDU, ABUJA
	REINSTALLATION AND UPGRADE OF RECYCLING MACHINE	LOT 70	INDUSTRIAL DEVELOPMENT CENTRE (IDC) IDU, ABUJA
	REMODELLING OF TEXTILE WORKSHOP	LOT 71	INDUSTRIAL DEVELOPMENT CENTRE (IDC) OSHOGBO, OSUN STATE
	PROVISION OF INDUSTRIAL GARMENT EQUIPMENT/ MACHINES	LOT 72	INDUSTRIAL DEVELOPMENT CENTRE (IDC) OSHOGBO, OSUN STATE
	RENOVATION & ELECTRICAL WORKS	LOT 73	INDUSTRIAL DEVELOPMENT CENTRE (IDC) OSHOGBO, OSUN STATE
	PROVISION OF DUAL POWERED BOREHOLE	LOT 74	INDUSTRIAL DEVELOPMENT CENTRE (IDC) OSHOGBO, OSUN STATE
	PROVISION OF INTERNAL ROAD NETWORK OF INTERLOCKING, WALKWAY AND DRAINAGES	LOT 75	INDUSTRIAL DEVELOPMENT CENTRE (IDC) IKORODU, LAGOS STATE
	RENOVATION OF ADMIN BLOCK	LOT 76	INDUSTRIAL DEVELOPMENT CENTRE (IDC) KATSINA, KATSINA STATE
	PROVISION OF DUAL POWERED BOREHOLE	LOT 77	INDUSTRIAL DEVELOPMENT CENTRE (IDC) SHELL CAMP, OWERRI, IMO STATE
	RENOVATION OF ADMIN BLOCK	LOT 78	INDUSTRIAL DEVELOPMENT CENTRE (IDC) AKURE, ONDO STATE
	PERIMETER FENCE	LOT 79	INDUSTRIAL DEVELOPMENT CENTRE (IDC), SOKOTO, SOKOTO STATE
	RENOVATION OF ADMIN BLOCK AND RECONNECTION TO THE GRID	LOT 80	INDUSTRIAL DEVELOPMENT CENTRE (IDC) MAKURDI, BENUE STATE
	FENCING OF IDC MAKURDI	LOT 81	INDUSTRIAL DEVELOPMENT CENTRE (IDC) MAKURDI, BENUE STATE
	FENCING OF IDC, PORTHARCOURT	LOT 82	INDUSTRIAL DEVELOPMENT CENTRE (IDC), PORTHARCOURT, RIVERS STATE
	EQUIPPING AND LANDSCAPING OF TAFASHIYA SKILL ACQUISITION CENTRE	LOT 83	TAFASHIYA
THREE BLOCKS OF 3 CLASSROOMS WITH OFFICES, FURNITURE, FENCING	LOT 84	NABAJE COMMUNITY SECONDARY SCHOOL, KAFUR, KATSINA STATE	

PROVISION OF POLICE STATION AND POLICE QUARTERS	LOT 85	NA BANJE COMMUNITY IN KAFUR LOCAL GOVERNMENT AREA OF KATSINA STATE
SUPPLY AND INSTALLATION OF 3 IN 1 SOLAR STREET LIGHTS	LOT 86	SELECTED AREAS IN MOJISOLA AVENUE, LAGOS
CONSTRUCTION AND INSTALLATION OF SOLAR STREET LIGHT	LOT 87	SELECTED AREAS OF GOMBE NORTH SENATORIAL DISTRICT
PROVISION AND INSTALLATION OF 500KVA TRANSFORMERS	LOT 88	RURAL COMMUNITIES OF ILO IJESA, CAMPUS VILLAGE OAU AND OWENA IJESA IN OSUN EAST SENATORIAL DISTRICT, OSUN STATE.
CONSTRUCTION OF 3 NOS BLOCKS OF CLASSROOMS WITH FURNITURES	LOT 89	IYARA, ABUGI AND KOTO, KOGI STATE
CONSTRUCTION OF INTEGRATED SOLAR STREETLIGHTS	LOT 90	OKIJA, ANAMBRA STATE
CONSTRUCTION OF COMMUNITY MARKET	LOT 91	ANAMBRA NORTH SENATORIAL DISTRICT, ANAMBRA STATE
CONSTRUCTION OF YOUTH CENTRE	LOT 92	LAGOS EAST SENATORIAL DISTRICT OF LAGOS STATE
INSTALLATION OF HIGH POWERED SOLAR STREET LIGHTENING	LOT 93	AFIKPO SOUTH LOCAL GOVERNMENT EBONYI
PROVISION OF MOTORIZED BOREHOLES	LOT 94	ZANGO/ BAURE FEDERAL CONSTITUENCY KASTINA STATE
COMPLETION OF SCHOOL BUILDINGS, SOLAR LIGHTS AND FURNITURE	LOT 95	LOKOJA, ABUGI, IYARA KOGI WEST
CONSTRUCTION OF 5 BLOCKS OF 3 CLASSROOM EACH WITH FURNITURE	LOT 96	BANJE COMMUNITY
INSTALLATION OF SOLAR STREET LIGHT	LOT 97	AFIJO/ ATIBA/ OYO EAST AND WEST
CONSTRUCTION OF SKILL ACQUISITION CENTER	LOT 98	KEBBI CENTRAL SENATORIAL DISTRICT
BUILDING OF HOUSES FOR THE POOR	LOT 99	VARIOUS COMMUNITIES IN NANZ SOUTH EAST GEO-POLITICAL ZONE
PROVISION OF YAM PROCESSING CLUSTER WITH MILL	LOT 100	CHATAN SOUTH EAST GEO-POLITICAL ZONE
CONSTRUCTION OF WATER HAND PUMPS BOREHOLE	LOT 101	NGURU/ YUSUFARI/MACHINA /KARASUWA FED. CONST. YOBE STATE
CONSTRUCTION OF YOUTH CENTER WITH ACCOMMODATION	LOT 102	CHATAN SOUTH EAST GEOPOITICAL ZONE
COMPLETION OF UNGWAN ILIYA/BAGUDU KWANTAKWARAN TAKWARAM- TSIGA- I ROAD	LOT 103	KAFUR L.G.A KATSINA STATE
<b>GOODS/EQUIPMENT/MACHINERY</b>	<b>LOT NO.</b>	<b>LOCATION</b>
11 <b>EMPOWERMENT PROGRAMME FOR NATIONAL BUSINESS SKILLS DEVELOPMENT INITIATIVE (NBSDI)</b> The objective of the programme is to empower beneficiaries of NBSDI training across the country	LOT 104	SOUTH – SOUTH RIVERS STATE
	LOT 105	AKWA-IBOM STATE
	LOT 106	SOUTH – EAST EBONYI STATE
	LOT 107	ENUGU STATE
	LOT 108	SOUTH – WEST EKITI STATE
	LOT 109	OSUN STATE
	LOT 110	NORTH – EAST ADAMAWA STATE
	LOT 111	YOBE STATE
	LOT 112	NORTH – WEST KATSINA STATE
	LOT 113	KEBBI STATE
	LOT 114	NORTH – NIGER STATE
	LOT 115	CENTRAL KOGI STATE
	LOT 116	FCT ABUJA

12.	<b>AGRIC BUSINESS DEVELOPMENT AND EMPOWERMENT PROGRAM (ADEP)</b>	LOT117	OSUN STATE
		LOT 118	JIGAWA STATE
13.	<b>STRATEGIC EMPOWERMENT PROGRAMME</b> (The objective of the programme is to empower Micro, Small and Medium Enterprises (MSMEs) across the country)	LOT 119	YABO/SHAGARI FEDERAL CONSTITUENCY, SOKOTO STATE
		LOT 120	SELECTED COMMUNITIES OF MASARI, KATSINA STATE
		LOT 121	SELECTED COMMUNITIES OF MUSAWA, KATSINA STATE
		LOT 122	SELECTED COMMUNITIES OF FASKARI, KATSINA STATE
		LOT 123	COMMUNITIES OF BANJE, VILLAGES KATSINA STATE
		LOT 124	COMMUNITIES OF FARFARU VILLAGES KATSINA STATE
		LOT 125	COMMUNITIES OF KARADUWA VILLAGES KATSINA STATE
		LOT 126	DANJA COMMUNITIES, KATSINA STATE
		LOT 127	MUSAWA COMMUNITIES, KATSINA STATE
		LOT 128	FUNTUA COMMUNITIES, KATSINA STATE
		LOT 129	DANDUME COMMUNITIES, KATSINA STATE
		LOT 130	KAFUR COMMUNITIES, KATSINA STATE
		LOT 131	IKEJA AND OKEIRA, MARYLAND
		LOT 132	SOME COMMUNITIES IN EKITI STATE
		LOT 133	IBADAN NORTH - EAST/ IBADAN SOUTH-EAST FEDERAL CONSTITUENCY OF OYO STATE
		LOT 134	GWARZO/KABO/MUS FEDERAL CONSTITUENCY, KANO STATE
		LOT 135	NGURU/MACHINA/YUSUFARI FEDERAL CONSTITUENCY, YOBE STATE
		LOT 136	HADEJIA/KAFIN HAUSA/AUYO FEDERAL CONSTITUENCY, JIGAWA STATE
		LOT 137	GWALE FEDERAL CONSTITUENCY, KANO STATE
		LOT 138	BAGWAI/SHANONO FEDERAL CONSTITUENCY, KANO STATE
LOT 139	SOME COMMUNITIES OF BAUCHI STATE		
LOT 140	OSUN EAST SENATORIAL DISTRICT, OSUN STATE		
LOT 141	OKIGWE; ONUIMO; ISIALA-MBANO; EHIME-MBANO; IHITTE UBOMA AND OBOWO LGAs OF IMO STATE		
LOT 142	IKWO/EZZA SOUTH FEDERAL CONSTITUENCY OF EBONYI STATE		
LOT 143	LAGOS EAST SENATORIAL DISTRICT OF LAGOS STATE		
LOT 144	BAMA/ NGALA/ KALA BALG FEDERAL CONSTITUENCY		
LOT 145	VARIOUS WARDS OF INDUSTRIAL AREAS MUSHIN 1 FEDERAL CONSTITUENCY, LAGOS		
LOT 146	FUTUA KASTINA SOUTH SENATORIAL DISTRICT, KASTINA STATE		
LOT 147	KEBBI STATE.		
LOT 148	GWAZUNU, SULEJA LGA, NIGER STATE		
LOT 149	FUNTUA KATSINA STATE		
LOT 150	FUNTUA/ DANDUME FEDERAL CONSTITUENCY		
LOT 151	DAMATURU/TARMUWA/GUJBA/GULANI FEDERAL CONSTITUENCY		
LOT 152	OSUN WEST SENATORIAL DISTRICT, OSUN STATE.		
LOT 153	MUSAWA LGA OF KATSINA STATE.		

		LOT 154	DANDUME LGA, KATSINA STATE.
		LOT 155	NA-BANUE COMMUNITY IN KAFUR LGA
		LOT 156	CALABAR SOUTH, MUNICIPALITY, AKAMKPA, ODUKPANI LGAS IN CROSS RIVER SOUTH SENATORIAL DISTRICT, CROSS RIVER
		LOT 157	BAKORI/DANJA FEDERAL CONSTITUENCY
		LOT 158	IJEBU IJESA, ORIADE LGA, OSUN STATE
		LOT 159	AJAH AND OBALENDE AREA OF LAGOS
		LOT 160	IFE FEDERAL CONSTITUENCY, OSUN STATE
LOT 161	SIX LGAs IN KEBBI STATE.		
14.	<b>SUPPLY OF MOTORCYCLES</b>	LOT 162	KWARE/WAMAKKO FEDERAL CONSTITUENCY, SOKOTO STATE
		LOT 163	BAKORI/DANJA FEDERAL CONSTITUENCY
		LOT 164	BIRNIWA/ GURI/KIRIKASAMMA FEDERAL CONSTITUENCY, JIGAWA
15.	<b>SUPPLY OF TRICYCLES</b>	LOT 165	KWARE/WAMAKKO FEDERAL CONSTITUENCY, SOKOTO STATE
		LOT 166	IFEDAYO/ BOLUWADURO/ILA FEDERAL CONSTITUENCY
		LOT 167	KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE
		LOT 168	BURSARI/GEIDAM/YUNUSARI FEDERAL CONSTITUENCY, YOBE STATE.
		LOT 169	AWE, DOMA AND KEANA FED CONST NASARAWA STATE
16.	<b>SUPPLY OF SEWING MACHINES</b>	LOT 170	KEBBI STATE.
		LOT 171	BURSARI/GEIDAM/YUNUSARI FEDERAL CONSTITUENCY, YOBE STATE.
		LOT 172	CHATSSA SOUTH EAST GEO-POLITICAL ZONE
		LOT 173	AWE, DOMA AND KEANA FED CONST NASARAWA STATE
17.	<b>SUPPLY OF WORK TOOLS</b>	LOT 174	LAGOS EAST SENATORIAL DISTRICT OF LAGOS STATE
		LOT 175	SOME COMMUNITIES IN EKITI STATE
18.	<b>SUPPLY OF WATER PUMPS</b>	LOT 176	NGALA/ KALA BALG FEDERAL CONSTITUENCY
19.	<b>SUPPLY OF PRINTERS</b>	LOT 177	SMEDAN HEADQUARTERS
20.	<b>SUPPLY OF COMPUTERS</b>	LOT 178	SMEDAN HEADQUARTERS
		LOT 179	LAGOS EAST SENATORIAL DISTRICT OF LAGOS STATE
		LOT 180	COMPREHENSIVE SECONDARY SCHOOL OLAKWA, OLA-ELEM AUTONOMOUS COMMUNITY, ABOH NBASE, IMO STATE
		LOT 181	GAMAWA. FED. CONST. BAUCHI STATE
21.	<b>SUPPLY OF PHOTOCOPIERS</b>	LOT 182	SMEDAN HEADQUARTERS
22.	<b>SUPPLY OF TRAINING TABLES AND CHAIRS</b>	LOT 183	SMEDAN HEADQUARTERS
23.	<b>SUPPLY OF AIR CONDITIONERS</b>	LOT 184	SMEDAN HEADQUARTERS
24.	<b>SUPPLY OF OFFICE STATIONERIES &amp; CONSUMABLES</b>	LOT 185	NORTH-EAST ZONAL OFFICE
		LOT 186	NORTH-WEST ZONAL OFFICE
		LOT 187	SOUTH-EAST ZONAL OFFICE
		LOT 188	SOUTH-SOUTH ZONAL OFFICE
		LOT 189	SOUTH-WEST ZONAL OFFICE
		LOT 190	NORTH-CENTRAL ZONAL OFFICE



25.	SUPPLY OF OFFICE EQUIPMENT	LOT 191	SOUTH-SOUTH ZONAL OFFICE
		LOT 192	SOUTH-EAST ZONAL OFFICE
		LOT 193	NORTH-CENTRAL ZONAL OFFICE
		LOT 194	SOUTH-WEST ZONAL OFFICE
		LOT 195	NORTH-EAST ZONAL OFFICE
		LOT 196	NORTH-WEST ZONAL OFFICE
26.	SUPPLY OF FOOD ITEMS	LOT 197	RANO/BUNKURE/KIBIYA FEDERAL CONSTITUENCY, KANO STATE
		LOT 198	ILLELA/GWADABAWA FEDERAL CONSTITUENCY OF SOKOTO STATE
27.	SUPPLY OF DEEP FREEZER	LOT 199	KEBBI CENTRAL SENATORIAL DISTRICT, KEBBI STATE
28.	SUPPLY OF FERTILIZER	LOT 200	FUNTUA/ DANDUME FEDERAL CONSTITUENCY
		LOT 201	MUSAWA LOCAL GOVERNMENT AREA OF KATSINA STATE
29.	SUPPLY OF VEHICLES	LOT 202	NA BANJE COMMUNITY IN KAFUR LOCAL GOVERNMENT AREA OF KATSINA STATE
		LOT 203	NA-BANUE COMMUNITY IN KAFUR LGA
30.	SUPPLY OF RICE MILLING MACHINE	LOT 204	AWE, DOMA AND KEANA FED CONST NASARAWA STATE
31.	SUPPLY OF MEDICINES	LOT 205	KEBBI STATE.
32.	SUPPLY OF GENERATORS	LOT 206	NA-BANUE COMMUNITY IN KAFUR LGA

#### 4. COLLECTION OF TENDER DOCUMENTS

##### CATEGORY A: SERVICES

Pre-qualified firms from Expression of Interest will be invited to make payment and collect Request for Proposals (RfPs), Terms of Reference (ToR) and financial bid documents for the various consultancy services.

##### CATEGORY B: WORKS & GOODS

Interested firms are to collect bid documents from the Secretary, Tenders Board upon presentation of evidence of payment of a non-refundable tender fee of **Ten Thousand Naira (N10,000)** per lot in favour of SMEDAN by using the Central Bank of Nigeria (CBN) payment gateway platform that can be accessed from the REMITA website at [www.remita.net](http://www.remita.net)

- Click "Pay Federal Government Agency"
- Enter "SMEDAN" as the name of MDA and select the service type (Tender Fee)
- Enter amount N10,000
- Submit to generate a Remita Retrieval Reference (RRR), a unique payment reference for your transaction.
- This unique code should be presented at any of this payment Channels:
  - At any branch of any commercial bank nation wide
  - With debit/credit cards (MasterCard, Verve, Visa)
  - Your interment banking site
  - Digital wallet/Mobile money
  - Your Remita Profile for registered Remita Users
- Select your preferred payment channels to make payment  
If you have any inquiry or complaint, kindly contact our helpdesk via telephone or Email.

#### 5. SUBMISSION OF BIDS

##### CATEGORY A: SERVICES

The response to the RfPs and ToRs should be attached with **One (1) soft copy (flash drive) and One (1) hard copy of the company profile** and submitted alongside Two (2) copies of

a financial bid, all properly sealed and separately, labeled technical bid and financial bid respectively.

##### CATEGORY B: WORKS & GOODS

Two (2) hard copies Technical requirements/Company Profile should be packaged in sealed envelopes and clearly marked '**Technical Bid**'. Soft Copy of the company profile should be included in a Flash Drive. The financial bid should be sealed in a separate envelope and clearly marked '**Financial Bid**'.

The two (2) envelopes should be put into a bigger envelope and clearly marked **Invitation To Tender**.

The name of the company, programme and Lot number should be boldly written on the reverse side of all the envelopes. **(All documents should be in ring binding)**.

All documents should be addressed to:

##### The Secretary Tenders Board

**Small and Medium Enterprises Development Agency of Nigeria (SMEDAN)**

**Chris Chigbo Road, Industrial Layout, Phase II,**

**Opp. Berger Yard, Idu, Abuja.**

and should be dropped in a box at the Agency's Procurement Unit located on the first floor. The closing date for the submission of Category B is **12:00** noon on **Tuesday, Monday, 16<sup>th</sup> May 2023** and would be opened immediately following the closing on Tuesday, 16<sup>th</sup> May 2023 at **12:00** noon.

#### 6. REQUIREMENTS FOR CATEGORIES A & B (TECHNICAL BIDS)

- Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC<sub>1.1</sub> or CAC<sub>2</sub> and CAC<sub>7</sub>;
- Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31<sup>st</sup> December, 2023;
- Evidence of Pension Clearance Certificate valid till 31<sup>st</sup> December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31<sup>st</sup> December, 2023;
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31<sup>st</sup> December, 2023 or valid Certificate issued by BPP.
- Sworn Affidavit:
  - disclosing whether or not any officer of the relevant committees of the Small and Medium Enterprises Development Agency of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;

-that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;

-that the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months;

h. Company's Audited Accounts for the last three (3) years - 2020, 2021 & 2022, duly acknowledged by the Federal Inland Revenue Service (FIRS);

i. Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

j. Evidence of Original Equipment Manufacturer (OEM)/Representative for the procurement of equipment;

k. For ICT projects: Evidence of Firm's current registration/accreditation with Computer Professionals Registration Council of Nigeria and National Information Technology Development Agency (NITDA);

l. For Training: Evidence of accreditation by Centre for Management Development (CMD) or certified Business Development Service Provider (BDSP)

m. Only Companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the Vehicles;

n. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

o. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

p. Works: List of Plants/Equipment with proof of Ownership/Lease Agreement;

q. Electricity Jobs: Evidence of current Licence issued by Nigerian Electricity Management Services Agency (NEMSA);

r. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided indicating among others the Lead Partner (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Mobile Telephone Number, and e-mail address. The Letterhead Paper must bear the Names, Phone Numbers and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

## 7. OPENING OF EOI AND TECHNICAL BIDS

The EOI and the technical bids will be opened immediately after the deadline for submission **12:00 noon on Monday, 17<sup>th</sup> April, 2023** and **12:00 noon on Tuesday, 16<sup>th</sup> May 2023** respectively, in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the EOI/Bid Submission Register as the SMEDAN will not be held liable for misplaced or wrongly submitted bids.

The venue for opening is at:

**Small and Medium Enterprises Development Agency of Nigeria (SMEDAN)  
(Training Hall)**

**Chris Chigbo Road, Industrial Layout, Phase II  
Opp. Berger Yard, Idu, Abuja.**

## 8. ADDITIONAL INFORMATION:

- i. Copy of evidence of payment (SMEDAN RECEIPT) should be included in the Technical submission;
- ii. No Company/Firm should bid for more than two (2) Lots;
- iii. Bidders or their representatives and other interested organizations/general public are by this notice invited to the opening of Bids.
- iv. Category A: Only Shortlisted firms will be invited at a later date for collection of Request for Proposal.
- v. Only pre-qualified bidders from Technical Evaluation will be invited at a later date for Financial Bid Opening, while financial bids of unsuccessful bidders will be returned un-opened.
- vi. Late submission will be returned un-opened.
- vii. Bidders shall be responsible for all expenses incurred in the preparation of their Bids.
- viii. Failure to satisfactorily fulfill the conditions as requested above will result to the invalidation of such tender.
- ix. SMEDAN reserves the right to verify the authenticity of claim(s) made by any tendering company.
- x. SMEDAN shall reserve the right to reject any submission based on unverifiable Information.
- xi. Please note that this exercise places no commitment on SMEDAN nor establishes any legal relationship whatsoever.
- xii. Bid documents can also be collected in soft copies and bidders can submit through post (courier services).
- xiii. The SMEDAN is not bound to prequalify/shortlist any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with section 28 of the Public Procurement Act 2007.
- xiv. The Agency's website, email address and phone number are as follows:

E-mail address: [info@smedan.gov.ng](mailto:info@smedan.gov.ng)

[alim@smedan.gov.ng](mailto:alim@smedan.gov.ng)

Website: [www.smedan.gov.ng](http://www.smedan.gov.ng)

Tel: 08033544630

**SIGNED  
MANAGEMENT**